



Pierce County Fire District 13

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www.piercefiredistrict13.org

Minutes

Board of Fire Commissioners Regular Meeting

February 13, 2018

Present: Commissioners Zuluaga, Noll and Malone, Chief McCollum and Asst. Chief Wassall

Members of the Public and Staff: 3

Commissioner Zuluaga called the meeting to order at 9:04 AM and led all in the Pledge of Allegiance.

CONSENT AGENDA:

Minutes:

Motion- A motion was made by Commissioner Malone to approve the minutes of January 9, 2018.

Seconded: Noll

Passed

Vouchers:

Motion- A motion was made by Commissioner Noll to approve the following deposit vouchers: #14180 in the amount of \$5,432.60 for a deposit from WA State Dept of Natural Resources for the Sutherland Canyon Wildfire MOB balance.

#14181 in the amount of \$6,000.00 for a deposit from WA State Patrol for Academy training reimbursement.

#14228 in the amount of \$350.00 for a deposit from WA State Board for Volunteer Firefighters (BVFF) for firefighter physicals reimbursement and from Cliff McCollum for West Pierce Fire & Rescue class BLS cards.

Seconded: Malone

Passed

Motion- A motion was made by Commissioner Noll to approve expense vouchers:

#14182 through #14227 in the amount of \$45,044.40 for monthly payables.

Seconded: Malone

Passed

CORRESPONDENCE/PUBLIC TESTIMONY:

Thank you letter and donation to our Pierce County Firefighters Association from Ross and Percy Gaussoin chronicled the times the Fire Department came to their assistance over the 50+

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years they have lived in Browns Point and expressed their appreciation for the safety net we provide the community.

ACTION ITEM: Provide information to our PIO for posting on the website.

Thank you cards from students at North Tapps Middle School thanking us for our service.

SPECIAL REPORTS AND /OR STANDING COMMITTEES:

Feb 13, 2018 Chiefs Report:

Calls: 14 total calls, 0 Fire, 1 Service, 13 EMS.

Staffing and Recruiting: 4 recruits doing well in the Buckley Academy. 1 lateral has applied. FF Brumfield and FF Michaud have accepted officer positions along with the return of Lt. Motzer.

Financial Report:

GL Trial Balance cash on hand:	124,257.38
Less 2/13/2018 expenses	- 45,044.40
Deposit (not yet posted)	<u>0</u>
Remaining cash on hand:	79,212.98

Reserves: 69,000.83

Training: Sending 6 to the West Region EMS conference next month. Chief Wassall attending the Wildland Interface training as well as the pipeline safety training.

SS911: The operations board meeting was cancelled but the fire committee did meet and discussed the construction budget which appears to be accurate.

Fleet Status: Engine 76 to West Pierce this month. My bumper gets fixed and servicing the Brush Truck.

Good of the Order:

The Firefighters Assoc. dinner was a good time. Congratulations to the committee who hosted it. Big thanks to the BPIC for allowing us to rent at a great rate.

Commissioner Zuluaga and Chief conducted a survey of Station 77 and determined the following work projects:

Offices and classroom area: paint and floor coverings throughout. Thoughts are in favor of carpet squares as opposed to rolled carpet products because of (1) the ability to repair small areas in the future, (2) not having to move all the furniture and office equipment at once.

Change lighting to LED with dimmer switches at the back of classroom.

Bathroom shower valve needs repair to make functional.

Upstairs: Stairs rubber matting is peeling off, Exterior door at landing is loose, windows with seal failure, paint throughout, carpet throughout, kitchen table changes with built in bench. vinyl in kitchen is not as critical. Some minor lighting changes.

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Exterior: Siding must be changed on the ground floor areas of the building. Upper siding is already Hardiplank. Window trim repairs, caulking issues, and a complete exterior paint of the building and the "boathouse". Some tree removal in the rear of the station is required. There is a moderate water problem along the rear of the station requiring a drain installation. Commissioner Zuluaga commented that our system for exhaust removal is good so he doesn't think there is anything additional we need to currently do.

We have been asked to assist Riverside and the Puyallup Tribe on July 28th to provide marine unit coverage during the Canoe Journey 2018. This event consists of tribes from all over Puget Sound traveling by canoe and converging on the Port of Tacoma for their potlatch. Commissioner Noll inquired as to whether they would be reimbursing us for the additional staffing required.

It is also school tour season with multiple preschool and kindergarten groups visiting the station.

Commissioner's Report:

Legislative Report: Commissioner Noll shared that the Legislative is in session. One new bill related to merging fire departments would change an existing RCW that currently reads "adjacent" to instead read "reasonable proximity". This could have an effect on us in the future. Both the 1% limit change and the use tax exemption bills appear to be dead.

Commissioner Malone shared that the developer for the Browns Point Shopping Center requested to meet with him to review his plans prior to meeting with the public.

Commissioner Malone also shared that there were a series of smash and grab break-ins in the lower Browns Point area last Friday. Police apprehended the perpetrator after a foot chase.

Commissioner Zuluaga shared his concerns over the increasing number of old campers and old motorhomes being consistently parked along Marine View Drive between Browns Point and 11th Street. Commissioner Malone noted that he sees them rotate between this area and the tideflats.

Public Information Report-Presented by PIO Leah Hensley:

No report this month.

OLD BUSINESS:

- 1) None

NEW BUSINESS:

- 1) Annual report: Commissioners suggested a few changes to the draft. Once finalized, we will post it on the website.
- 2) 2018 Facilities Projects & Future Upgrades: Commissioners noted this will be ongoing through this year and that upgrades are one of our major expense items for 2018.
- 3) Policy Updates: Commissioner Noll will review policies that have not yet been updated starting in March with Chief McCollum and Assistant Chief Wassall to bring them up-to-date. They will together develop a structured approach. Any changes will be approved at future board meetings.

- 4) Website: Commissioner Noll requested the website be updated with the recent promotions and to review the fire extinguisher recall links.
- 5) Stair Climb: Chief McCollum shared that our stair climb team has gathered almost \$8,000 so far through fundraising efforts at QFC for the Firefighter Stair Climb taking place on March 11, 2018 to benefit the Leukemia and Lymphoma Society.

Announcements:

The next regular meeting will be Tues., March 13, 2018 at 9:00 AM

Adjournment: Meeting adjourned at 10:12 AM

Approved By:

Chairman Zuluaga

Commissioner Malone

Commissioner Noll

Fire Chief/District Secretary