



## Pierce County Fire District 13

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### Minutes Board of Fire Commissioners Regular Meeting September 10, 2019

Commissioner Noll called the meeting to order at 9:00 AM and led all in the Pledge of Allegiance.

Roll Call led by Commissioner Noll to confirm quorum has been met. Present for the meeting: Commissioners Malone and Noll, and Chief Wassall. Commissioner Zuluaga called in.

Members of the Public and Staff: 6

#### CONSENT AGENDA:

##### Minutes:

**Motion-** A motion was made by Commissioner Malone to approve the meeting minutes of August 13, 2019.

**Seconded:** Noll

**Passed (Unanimous)**

##### Vouchers:

**Motion-** A motion was made by Commissioner Zuluaga to approve voucher: #15312 for a deposit of \$2,646.00 from WA State Patrol for State Mobilization

**Seconded:** Malone

**Passed (Unanimous)**

**Motion-** A motion was made by Commissioner Zuluaga to approve voucher: #15352 for a deposit of \$100.00 from the Town of Carbonado for Fire Instructor 1 training

**Seconded:** Malone

**Passed (Unanimous)**

**Motion-** A motion was made by Commissioner Malone to approve vouchers #15313 thru #15351 in the amount of \$37,780.20 for monthly payables

**Seconded:** Zuluaga

**Passed (Unanimous)**

**CORRESPONDENCE/PUBLIC TESTIMONY:** None

#### SPECIAL REPORTS AND /OR STANDING COMMITTEES:

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**Chief's Report:**

**Calls:** 17 total calls, 3 Fire Calls, 11 EMS and 3 calls for service.

**Staffing and Recruiting:** CVA 19-01 has completed their second weekend at Station 21. They have been working on ladders and have now moved onto hoses and supply. We continue to receive inquiries for opportunities to become a volunteer, we have 5 individuals that would like to participate in the Buckley winter academy. We have FF Cruz in EMT School and FF/EMT Jividan has started his academy with Redmond Fire & Rescue.

**Financial Report:**

GL Trial Balance cash on hand:	147,305.33
Less 09/10/2019 expenses	-(37,780.20)
Deposits (not yet posted)	<u>0</u>
Remaining cash on hand:	109,625.13

Reserves: \$ 128,989.18

**Training:** Captain Szarko and I went to Buckley to get trained on the new regional fit test machine for our SCBA's. This was purchased on a grant to provide all Pierce County Fire Districts the ability to perform this annual test with new equipment and standards. I have completed the ICS400 class and am trying to schedule my HR class which will be in Tacoma on the 9<sup>th</sup> of October. The department has been working on vehicle fires/extrication. On the EMS side, Behavioral Emergencies and Overdose.

**SS911:** FF Watkins is scheduled for a second Public Information & Outreach Roundtable next month. He and I will be taking part in a webinar on the September 12<sup>th</sup> that will outline how SouthSound911 and the participating Fire/Police departments will integrate PulsePoint into the dispatch system and who will be alerted when there is a CPR in progress.

**Fleet Status:** Last week E77 developed a problem with the transmission not down shifting and the Jake brake is non-operational also. We have taken E77 to West Pierce for diagnosis of the problem, I'm hoping that something got disconnected or a sensor quit working. C77 is going to need a set of tires before the rain really sets in, we can see the wear-bars on the tires.

**Good of the Order:** We have had Mark Shinkle from Cascade Fire & Safety representing KME fire engines bring us 2 different engines for us to look at. He wants us to buy a Cadillac and I told him a Chevrolet would do us just fine. The last engine he brought would not make the turn from upper Hyada to North East Side Drive. I don't think he would have believed it if he didn't see the turning considerations we need to keep in mind with our new engine. I will be out of town for a couple of days to celebrate Lisa's and my 35<sup>th</sup> wedding anniversary. Captain Szarko will be out of town at the end of the month for his anniversary and Battalion Chief Rapozo will be gone for 2 weeks with his Mother for the anniversary of his Father's passing last year. Going into October we are hosting a 3-day class on strategy and tactics and we have a meeting with the community on senior safety, falls in the home and stroke at St. Mathew's Church.

***MSO Report; Presented by MSO/LT Lanora Rosenberry***

Lanora presented a new Patient Report Writing Policy SOP which will be shared at tonight's OTEP meeting.

***Commissioner Report:***

Commissioner Zuluaga reported information on the Pierce County Planning and Land Use meeting for the development of the town center. A follow-up meeting will be needed with Laurie Bischof from Washington State Fire Marshalls office.

He commented we may need an easement from the area between our parking lot and the developer's property for patient transfer/ transport.

Commissioner Malone noted that the Browns Point general meeting will take place in Oct. and Metro parks to come out to do a presentation on Curly Slide park. Upcoming events: Fishing derby this coming weekend and Trunk or Treat Oct. 27<sup>th</sup>.

***Public Information Report-Presented by PIO Nate Cordero***

Social Media:

**Facebook**

1,196 likes and 1,230 following. 260 check-ins.

**Posts:**

08/27/2019

"CPR, AED & First Aid Community Class"

People Reached: 203 Engagements: 0

08/26/2019

"Class has begun for recruit academy"

People Reached: 795 Engagements: 209

**Twitter**

25 Tweets. 34 Following. 163 Followers.

**Posts:**

08/26/2019

"Class has begun for recruit academy"

People Reached: 58 Engagements: 18

**Website**

Articles posted under News & Events pages:

Past Community Events:

08/01/2019 – Salmon Bake

08/11/2019 – Aging & Memory: What's normal and what's not

08/21/2019 – ReachMinistry – Tacoma/homeless outreach

08/06/2019 – American Muscle Harleys and Hot Rods

08/23/2019 – You'll 253Heart Tacoma

08/27/2019 – Community graffiti clean up

08/27/2019 – Lutheran Church concert

08/20/2019 – Norpoint Center lunch

08/22/2019 – Norpoint Center lunch

Upcoming Community Events:

09/11/2019 – Aging & Memory: What's normal and what's not

09/15/2019 – Kids Fishing Derby

09/16/2019 – Mobile Blood Drive

10/24/2019 - Senior Safety Training at St Matthews

**OLD BUSINESS:**

1. Town Center Development Status: Chief Wassall also attended the Pierce County Planning and Land Use meeting and noted that Pierce County pointed the developers to the Browns Point Community Plan long range guidelines and regulations not just Pierce County regulations. Cliff McCollum noted that the developers will present utility plans the 1<sup>st</sup> of the year. The County pointed out that there is no wiggle room on the height limitation.
2. EMS Lid Lift: The For committee headed by Dick Collins, who has citizen endorsements, will send out a letter once funded. No against committee currently. The department can send out one factual mailer. Commissioner Noll shared a 4-page draft example created from another fire department. Our mailer should be ready by Oct. 7th (printed, folded and ready for mailing). Cliff McCollum suggested the information be shared on social media ahead of our mailer. The Fire Department has limits regarding elections. The Pierce County Fire District 13 Firefighter Association has more freedom. We need to take into consideration our website vs. social media like Facebook. Commissioner Noll will provide labels for mailing our factual document.
3. 2020 Budget Cycle: Reviewed. Commissioner Noll suggested one budget without lid lift passage, and one with.

**NEW BUSINESS:**

1. Chief Review–October: Commissioner Noll noted that Chief Wassall's review is due the end of October. Commissioner Noll requested a copy of the job description and Commissioner Zuluaga will share the format used for prior Chief McCollum.
2. EMS & Mental Health Patients: New protocols are being reviewed by the EMS council regarding transport of mental health patients to the hospital (police or fire). Mental health interfaces with law enforcement. Safety for all with mental health patients is the major focus. Cliff McCollum noted that our OTEP training tonight will be on mental health protocols.

**Public Comments:** Cliff McCollum noted that copper theft has increased in the City of Tacoma. Tacoma City Light is asking for help from the community in recognizing the theft as they don't work at night. NE Tacoma copper wire was stripped in about a 4-week period.

**General Note:** None

**Announcements:**

The next regular meeting will be Tues., October 8, 2019 at 9:00 AM.

**Adjournment:** Meeting adjourned at 10:05 AM

Approved By:

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Chairman Noll

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Commissioner Malone

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Commissioner Zuluaga

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Fire Chief/District Secretary