



Pierce County Fire District 13

4815 Wa-Tau-Ga Ave. N.E. • Browns Point, WA 98422
(253) 952-4776 • (253) 925-8889
www.piercefir13.org

Minutes Board of Fire Commissioners Regular Meeting September 13, 2016

Present: Commissioners Zuluaga and Noll, Chief McCollum, Captain Wassall

Members of the Public and Staff: 3

Commissioner Zuluaga called the meeting to order at 9:03 AM and led all in the Pledge of Allegiance.

CONSENT AGENDA:

Minutes:

Motion- A motion was made by Commissioner Noll to approve the minutes of August 9, 2016.

Seconded: Zuluaga

Passed

Motion- A motion was made by Commissioner Zuluaga to approve the minutes of August 11, 2016.

Seconded: Noll

Passed

Vouchers:

Motion- A motion was made by Commissioner Noll to approve vouchers #13121 through #13156 in the amount of \$37,390.35 for payables.

Seconded: Zuluaga

Passed

Correspondence/Public Testimony:

We participated in an Open House at Resurrection Lutheran Church by providing our “kids and hoses” class for children. We received a large Thank You banner from them, along with a large, beautiful wooden plaque emblazoned with our logo and a scripture. They came to our Browns Point station and blessed the Fire Dept. building on Saturday, September 10, 2016.

Special Reports and /or Standing Committees:

None

September 13, 2016 Chief's Report:

Calls: 19 total calls, 1 fire, 14 EMS (1 code save), 2 service calls, 1 MVA, and 1 State Mobilization to 7 fires in Eastern Washington. We are on the Goldendale fire. Strike team was called out last night.

Staffing and Recruiting: Academy has started with a class size of 32. 8 are from our District. Other participating departments are East Pierce, Riverside, Graham, South Pierce and Ruston. With this class size being so large we have made arrangements to use the old Ace Hardware space as an extended class room. The Property Manager asked us to clean the space and pay for electricity only.

Financial Report: After this months payment our balance is \$75,252.23. Receivables are around \$7,000 from fire mobilizations. Academy billings will go out next month (\$25,875 plus State training reimbursement of \$4,800). Just a reminder for the record that departments that participate in academy pay a fee of \$1,125 for each recruit that attends. We do not train other departments' personnel with our taxpayer's money. Lynnett has developed a better mouse trap with her budget tracker. That along with the Workday data is giving us a much better report of our finances.

Training: Tonight we will be reviewing the case study on the code save and the importance of high quality CPR.

SS911: SS911 Operations Board meeting was last Friday. There was much discussion on the direction that SS911 will be moving towards in the future regarding radio system ownership.

November Election Filing & LID Lift: The Pierce County Elections Department has certified the election.

Good of the Order: The surplus ambulance is now listed on the State Surplus website. I was notified that a potential buyer has been in contact. We are also listed as a priority recipient of State and Federal surplus equipment. That means as we are looking for certain kinds of equipment, they will assist us in finding used equipment that we may be interested in. The PWC have been returned to us with one in service. I am looking at other avenues on the repair of the second. We will be looking for a used engine or parts. The DNR/State Parks conversation is still on back burner waiting for the fire season to wind down. We will then revisit the funding issues. Last Tuesday David Kovanen had the department over for a cookout and pre-fire planning session of his home. It was very informative and the hamburgers were well received. This is the second time we have been to his home to review our pre-fire plan. The Ripples is looking for an article this week and I will ask Commissioner Noll to draft up a thank you for your support type message. In two weeks BC Wassall will depart to attend the National Fire Academy in Emmitsburg. This will be very educational.

Commissioner's Report:

1. **Conferences:** Zuluaga will be attending a WFCFA conference in Yakima.
2. **Open Commissioner Position:** Leah posted on our Facebook page and created a posting that Jude Rush posted on our website.

ACTION ITEMS: Ask Presidents of BPIC & DPIC to send to their membership. Post on BPIC readerboard with a "serve your community" message. Direct all to the website posting because the handbook is available there. Plan to select 3 finalists and have a one day/evening interview process. Plan that they would take the oath of office at the November meeting. Chief to get clarification from the attorney.

Old Business:

1. Business, Strategic & 2017 WorkPlan Update:

ACTION ITEM: Provide to Jude Rush to post on our website.

2. **High Priority Maintenance Items Update:** Biggest priority is the roof. Chief has bids in and plans on getting it done this Fall.
3. **Website Update:** Leah Munion, PIO, reported that she and Jude Rush, ran into issues trying to update our website in the Browns Point building. Chief believes it is an issue between our firewall and our website handler's Apple computer. Currently Jude Rush has to return home in order to complete the update. We are hosted by a company in Australia. We may need to look at a different host. We are challenged in getting Comcast Business to come out and review our system. Click is a consideration as they service our area with fiber optics. The Commissioners would like to ensure that updating the website isn't limited to a single person.
4. **Communications/Community Interaction:** Des Moines Activity Center is offering a "Communications with First Responders" 45 minute class. The Commissioners suggested that we consider doing the same. Part of our mission is public education. Consider a future class on Disaster Preparedness. Could be posted in "Life at the Points" magazine if we get the information to them 2 months in advance.
5. **Water Rescue:** 3 call outs so far this summer. Chief is looking at equipment options for the future.

New Business:

1. **2017 Budgeting:** Drafts provided to Commissioners for their review over the next month. Discuss changes at Oct. Commissioner meeting. Nov. Commissioner meeting would be for approval via resolutions. No special meetings should be required. We need to build up our reserves to meet the minimum standards.
2. **Brush Truck Options:** Chief recommended we continue participating in the Wildland fires, as it serves as a great educational opportunity. He is looking at a surplus rig. There is pride in ownership and he would like us to own our own rig.
3. **Interlocal Agreement/Dupont:** Approved by Dupont City Council. Covers fire mobilizations. They have a brush truck and can only staff with 1 person. It gives our people an opportunity to go for the experience though we do not get any revenue back. It opens the opportunity for joint training with Dupont. Commissioners signed the agreement.
4. **EMT Scholarships:** Being considered for future graduations.

Announcements:

The next regular meeting will be October 11, 2016 at 9:00 AM.

Adjournment: Meeting adjourned at 10:53 AM

Approved By:

Chairman Zuluaga

Commissioner Noll

Fire Chief/District Secretary