



Pierce County Fire District 13

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**Minutes
Board of Fire Commissioners April 09, 2024**

Commissioner Noll called the meeting to order at 9:01 AM and led all in the Pledge of Allegiance.

Roll Call led by **Commissioner Noll** to confirm quorum has been met. Present for the meeting: **Commissioner Malone, Commissioner Zuluaga, and Chief Wassall.**

Members of the Public and Staff 3

CONSENT AGENDA:

Minutes: Motion- A motion was made by **Commissioner Malone** to approve the meeting minutes for March 12, 2024, Regular Meeting.

Seconded Commissioner Zuluaga
Passed (Unanimous)

Vouchers:

Motion-A motion was made by **Commissioner Zuluaga** to approve vouchers, #18467-18506 in the amount of \$72,002.15 for Monthly Payables.

Seconded: Commissioner Malone.
Passed (Unanimous)

Motion-A motion was made by **Commissioner Zuluaga** to approve vouchers, #18508-18508 in the amount of \$3,360.00 for Additional Payables.

Second: Commissioner Malone.
Passed (Unanimous)

Motion-A motion was made by **Commissioner Malone** approve vouchers, #18467-18506 in the amount of \$35,874.80 for Volunteer Payroll.

Seconded: Commissioner Zuluaga.
Passed (Unanimous)

Motion-A motion was made by **Commissioner Zuluaga** to approve vouchers, #18507-18507 in the amount of (\$1,681.08) for Monthly Deposits.

Second: Commissioner Malone.
Passed (Unanimous)

Correspondence:
None

Chief's Report

Calls: 21 total calls, 5 fire calls, 9 EMS calls, 4 Service Calls, and 3 Mutual Aid Calls, A76, had 4 transports, Oly131 had 1. 3 of the 4 service calls we brought residents home from the hospital, 1 was a lock-in at the lighthouse park.

Staffing and Recruiting: We have people on the move starting the end of the second quarter. Four are moving on to Tacoma Fire and 1 is headed to Burien Fire Department. Excellent candidates. All but 1 have their FF1 and all are EMT's. We had 1 move to District 14, I expect a second will follow soon. We have brought on 2 EMT's and our 5 currently in fire academy are doing well. We are making up a list of the applications to vet for the August academy.

Financial Report:

GL Trial Balance cash on hand:	\$201,021.28
Less 04-09-2024 expenses	-\$111,236.95
Deposits (not yet posted)	<u>\$1,681.08</u>
Remaining cash on hand:	\$91,465.41

Reserves: \$857,501.98

Training: We had a phone meeting with Lexipol on Monday morning. They wanted to know about what we thought about their platform. We told them. The feeling in the room was that they did not hear us. We will monitor what they do and how we are using the program to see if we continue to or not. Fire drills have been better attended and the makeup days have helped a few remain current with their training. Medical training is usually standing room only, no concerns.

SS911: Two meetings, a call from Director Grady, have made this an interesting topic. The Fire Chief's discussed this in detail and may want SS911 to change course. The money was finally discussed at the 2 meetings and to move SS911 to a single radio system will cost 10 million for the basic system. Sixteen to seventeen million built out, taking 12 to 18 months once approved. Two years ago, the single system was the way to go. During the Chief's Meeting, we discussed the technology of the single system. It is expensive and will not satisfy the needs of Law Enforcement and Fire for the next 10 to 12 years. There is better tech and at a much less cost that will satisfy the need and is being used by Central Pierce today. Politics have not even been discussed and shifting gears will upset many. Wait and see for now.

Fleet Status: The Crown Vic is still out of service. I have been trying to get a second opinion, but the estimator has been out sick. Spokane Fire had 2 vehicles available as a replacement, but we were late. E76 was driven through the bottom panel of the bay door at Sta76. We were able to get it closed and secured before the door company came out. We moved the panels from the exercise bay over to the engine bay so we could have access to E76 if needed. Overhead Door is no longer in the commercial door business. Through our repair company they were able to source 2 new panels. We hope to have everything operational before the end of the month. We will start scheduling annual service on the engines and move to the others in the fleet.

Good of the Order: During the last Officer's Meeting, we decided that it was time to promote. We have 2 new probationary Lieutenants: Brady Congo and Harry Steinmetz. They have accepted their promotions. Both have their FF1, Instructor 1 and FF2 certifications. Strong work from both. We developed a mentorship program to assist them along the way.

We will be testing this month. We have 2 who need to complete HazMat and we have 4 who need to re-test for their FF2 certification. The 13th is live fire for 2 and the remaining FF2 and HazMat practical's will be on the 27th here at Sta77.

On the 17th, the winning family of the silent auction will get to school by fire truck, we are all looking forward to that.

The 19th is the Snure seminar about purchasing and the new matrix. I will be available to sit for that, we might want to get the department rate, there are others here that I think should attend.

Then the Chief and Admin will be heading off for a little R&R.

DNR will be holding their annual refresher, April 30th for everyone planning to collaborate with them this fire season. It is a Teams meeting so we will be able to learn from the station.

MSO

No report

Position needs to have more presence.

PIO

Happy with the Streamline foundation.

Commissioners Report

Commissioner Zuluaga:

None

Commissioner Malone:

Number of voters in 2023: 1776 active voters 631 voted.

Thank you to everyone for helping on the Easter Egg Hunt.

Commissioner Noll:

Snure- Procurement Seminar 4.19.24

Quinn- Seminar for Commissioners and Fire Chiefs 4.20.24

May 14th Annual Planning Meeting

July 25th, Meeting with Gretchen Caserotti-Pierce County Library Director, to discuss long range capital planning.

OLD BUSINESS:

1. Town Center Status

No Changes

2. St Matthews Status

Commissioner Noll continues to monitor status with Terry Elofson.

3. Rosenbauer Engine Status

No Changes from prior change order relating to paint and striping.

4. Insurance Claim

Find out if the insurance claim- "Release" has been signed or is final.

5. CFP Update Plan (Capital Facilities Plan)
Scheduled date of review May 14th at Annual Planning Meeting.
Commissioner Noll to take lead on gathering information to update.
6. MRSC Resolution
Commissioner Malone to make changes. Discuss at next meeting.

New Business:

1. Kathy Hale Replacement
Kathy to train admin during transition.
2. House Burn Policy
There is no current House Burn Policy.
Should Commissioners approve a house burn?
Are other fire departments doing training house burns?
3. MSO Position
This position needs more presence in the department.
Consider finding a full-time MSO. Discuss at annual planning meeting.

Public Comments:

None

ANNOUNCEMENTS: The next regular meeting will be Tues., May 14, 2024, at 09:00 AM. A Special meeting (Annual Planning) will be held at 1 pm at Station 77.

ADJOURNMENT: Meeting adjourned at 11.33 am.

Approved By:

Chairman Noll

Commissioner Malone

Commissioner Zuluaga

Fire Chief/District Secretary