



Pierce County Fire District 13

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**Minutes
Board of Fire Commissioners September 12, 2023**

Commissioner Noll called the meeting to order at 9:05 AM and led all in the Pledge of Allegiance.

Roll Call led by **Commissioner Noll** to confirm quorum has been met. Present for the meeting: **Commissioner Zuluaga, Commissioner Malone, Chief Wassall.**

Members of the Public and Staff 3

CONSENT AGENDA:

Minutes: Motion- A motion was made by **Commissioner Zuluaga** to approve the meeting minutes for August 8, 2023, Regular Meeting.

Seconded Commissioner Malone
Passed (Unanimous)

Vouchers:

Motion-A motion was made by **Commissioner Zuluaga** to approve vouchers, #18062-18106 in the amount of \$76,308.31 for Monthly Payables.

Second: Commissioner Malone.
Passed (Unanimous)

Motion-A motion was made by **Commissioner Zuluaga** to approve vouchers, #18107 in the amount of \$2,165.40 for Deposits.

Seconded: Commissioner Malone
Passed (Unanimous)

Correspondence:

A big thank you from Linda Desmond for all the support that PCFD#13 has given to the community. A donation was made to the Pierce County Fire District #13 Volunteer Association.

Chief's Report

Calls: 24 total calls, 2 fire calls, 17 EMS calls, 2 Service Calls, 1 for parking, 1 Mutual Aid Call. A76, had 13 transports, Olympic had 2.

Staffing and Recruiting: We have been getting good daytime and limited nighttime staffing. We need to remain vigilant in our staffing. When transporting send 2 maybe 3 and still have staffing for the district. We have several pre-applications for the next group but have not decided when our next academy will take place.

Financial Report:

GL Trial Balance cash on hand:	\$355,213.36
Less 09-12-2023 expenses	-\$74,142.91
Deposits (not yet posted)	<u>\$ 0</u>
Remaining cash on hand:	\$281,070.45

Reserves: \$582,501.98

Training: We are continuing to work on fire related training while we still have daylight and dry weather. Once the weather changes we will concentrate on medical training and work on fire training as the weather allows. Covid is still with us, and we need to continue to keep that in the back of our minds as we head into fall and winter.

SS911: We received our 2024 cost of doing business. We will be paying less next year when others will be paying more based on call volume. We are consistent at running about 225 calls a year, currently we are at 142 with a full quarter to go.

Fleet Status: We have had E76 in for her annual service. There was a vacuum leak and needed to replace a pressure dial on the pump panel. E77 is currently in for hers and according to Caleb, it's about 90% complete. E77 needs her pump test to be complete. BR76 has been on 3 wildland fires, 1 mutual aid, 1 DNR and 1 State Mob. We had her serviced when she got home, bought some tires and seat covers to protect what we have. B77 went to Larson signs and got updated to match the other vehicles in our fleet. C77 is scheduled for her service on the 14th at Titus Will. No one has looked at her since we had her delivered.

Good of the Order: Caleb Fitts, the mechanic who has been servicing our engines, complimented us on the condition of the engines. Said we were doing a great job. All our mobile and portable radios were reprogrammed with King County. We can now talk with them the next time they ask for mutual aid. South Pierce graduated their academy, FF/EMT's Burghardt and Herrera are on board and have been pulling shifts. EVIP will be their next training, so we can make them drivers. Captain Fitzgerald went to Southern California for some hands-on training with the gas meters he wants/needs. He will be allocating the Puyallup Tribe of Indians grant monies. Chief Rapozo was able to get some vacation time. He is ready to deploy BR76 if there is another deployment. To close, on August 28th we ran 5 EMS calls. We have not ever run 5 calls in a day before. We transported 4 of the 5 calls to all 3 hospitals, haven't done that either. Staffing is a great thing.

MSO

LT Dawson last day was August 31.
Chief has an appointment with her on September 14, 2023
Replacement could be a hybrid position.
Advertise this job opportunity.

Commissioner Zuluaga:

WFOA conference in October at Tulalip.

Commissioner Malone:

BPIC general meeting tonight. Social mixer following.

Lessons to be learned from Lahaina fire:

BP/DP limited ways to evacuate the areas.

We need to start putting together a disaster plan.

Commissioner Noll:

Covid active again.

PIO

Pacific Automation visiting for replacing copier and present new phones

Captain Fitzgerald visited LA for the Strategic Hazardous Workshop.

Informative trip. Was exposed to new equipment.

OLD BUSINESS:

- 1. Town Center Status:

Noticing that the area is getting cleaned up.

Nothing is going on as far as a major project.

- 2. St Matthew Status:

Father Kendall has left.

Minimal parishioner's left.

Unknown status for the future of the church.

- 3. Dash Point Concrete:

Hold off through winter.

Bid out during winter with spring construction.

- 4. Fire Engine Evaluation Status

AC Brent Adams presented a summary to be reviewed. See attached.

We need to choose an MFG.

Rosenbauer 4% higher than other vendors, but you get choices.

Commissioner Zuluaga moves we should purchase a Rosenbauer Engine

Motion-A motion was made by Commissioner Zuluaga to engage in discussions with Rosebauer for final price and design.

Second: Commissioner Malone.

Passed (Unanimous)

Signed purchase order attached.

NEW BUSINESS:

- 1. Resolution 23-338 Ambulance Transportation Fees:

Signed and attached.

- 2. Chief Annual Review Process

Commissioner Noll to send out review and will have an Executive Session at the October 10th meeting.

- 3. 2024 Draft Budget Review

Minor changes versus 2023

Increase dollars in maintenance for both stations i.e., Concrete, paint and updating.

Increase dollars in office supplies i.e., updating and purchasing monitors for staff.

Public COMMENTS: None

ANNOUNCEMENTS: The next regular meeting will be Tues., October 10, 2023, at 9:00 AM.

ADJOURNMENT: Meeting adjourned at 12:08 am.

Approved By:

Chairman Noll

Commissioner Malone

Commissioner Zuluaga

Fire Chief/District Secretary