



Pierce County Fire District 13

4815 Wa-Tau-Ga Ave. N.E. • Browns Point, WA 98422
(253) 952-4776 • (253) 925-8889
www.PCFD13.org

Minutes Board of Fire Commissioners August 10, 2021

Commissioner Noll called the meeting to order at 9:01 AM and led all in the Pledge of Allegiance.

Roll Call led by **Commissioner Noll** to confirm quorum has been met. Present for the meeting: **Commissioner Malone, Commissioner Zuluaga, Chief Wassall, Captain Sandstrom.**

Members of the Public and Staff: 3

CONSENT AGENDA:

Minutes: Motion- A motion was made by **Commissioner Malone** to approve the meeting minutes July13, 2021 Regular Meeting.

Seconded Commissioner Zuluaga
Passed (Unanimous)

Vouchers:

Motion-A motion was made by **Commissioner Zuluaga** to approve vouchers #16684-#16717 for \$57,445.21 for monthly payables.

Seconded: Commissioner Malone
Passed (Unanimous)

Motion-A motion was made by **Commissioner Zuluaga** to approve deposit voucher #16718-#16718 for (\$670.08).

Seconded: Commissioner Malone.
Passed (Unanimous)

Correspondence:

Sympathy card for Captain Fitzgerald.

SPECIAL REPORTS AND/OR STANDING COMMITTEES:

Chiefs Report:

Calls: 17 total calls, 6 Fire Calls, 7 EMS, 1 MVA, 2 Service Calls and 1 Mutual Aid MVA, 3 days supporting the Tacoma Freedom Fair Air Show.

Staffing and Recruiting: We may need to review on holding another academy. We currently have 6 people being looked at by career departments. Tacoma hasn't looked yet, and East Pierce opened Monday. We have a handful of inquiries for both FF and EMT positions, which we are vetting. We are still adjusting CVA21-01 probationary class to fill out the schedule.

Financial Report:

GL Trial Balance cash on hand:	\$330,932.15
Less 08-10-2021 expenses	-57,445.21
Deposits (not yet posted)	<u>670.08</u>
Remaining cash on hand:	\$274,157.02

Reserves: \$257,210.00

Training: We have our annual “skills makeup” OTEP drill tonight. LT Dawson has been watching and evaluating the medicine skills these last 3 weeks. In, and preparation for tonight’s team skill evaluations to keep us current with Pierce County. We have 4 personnel who need to re-new their EMT this year. Half of the department next year, me included. We cannot afford to fall behind, and this month is our get caught up month.

SS911: I have a Board of Directors Study Session tomorrow morning with SS911. There are a lot of things behind the scenes going on, one of which is moving money away from DEM and over to SS911. These funds are ear marked for Dispatch services but must go through DEM first. Second, the much less anticipated launch of Priority Dispatch has again been scheduled for August 17th and 18th. The new building is being moved into at the same time.

Fleet Status: E77 should be returning to Station 77 by the end of the week. 2 new tires and 4 new batteries are the big spend this year. There are a lot of little things being replaced that add up for sure. C77 rig had a vacuum leak that has been repaired as well as an oil change. A76 and U76 both had their oil changed. U76 was developing an exhaust leak which has been repaired. Both engines will have their annual service performed. We are in maintenance mode for the remainder of the year.

Good of the Order: We have received the rolling “REX” backboard. We will be training on it later this month. As well as reviewing best practice to get to some of the beach houses in the District. All IFSAC testing was completed in July. Most passed but we had a couple that will need to retest, normal for any academy. We Red Carded 7 new wildland fire fighters, 2 of which are presently deployed to the Whitmore Fire just west of Nespalem. They have been checking in when they get cell service. On a somber note, we had 2 passing’s that indirectly affected our department. The first was LT Matthew Rigsby of City of Buckley Fire Department. Matthew helped us with many of the IFSAC FF1 and HazMat tests run in Pierce County. The second, Captain Fitzgerald’s mother passed away while he was on shift. He went home to be with his Dad and family, services are on the Aug 24th. There is a card we all are signing tonight and with an arrangement we will deliver personally to his home. Good to great news to finish. Sehar Bokhari and Jerry Caldwell were married on the July 31st. They met during academy and have been together ever since. Retired Chief McCollum officiated the wedding which was nicely done. It was kind of a reunion of sorts. A lot of current and former Browns Point Fire Fighters were in attendance.

Discussion on replacing of C77 Command Unit. WA State website has a new Ford Expedition estimation of cost is at 50K, 36.6k base and 54.3K with lights and stickers.

We will review finances after close of 3rd quarter.

MSO Report:

Regarding our ongoing training, August is skills catchup month. We have had most of the personnel go through their practical skills on medication this last month. With OTEP tonight being the additional skills make up. People are doing well catching up, and we are getting back on track.

I am also in the process of entering additional information into Vector solutions. In order to continue to make our on-going training and re-certification process much more streamlined for everyone. This will eventually make both our standard shift training and our re-certifications more efficient. In alignment with that, I will be adding training activities to our current model that we record training in.

Regarding the GEMT, the discovery has been made that we do not need to be Medicare billing providers. To continue with the process of becoming Medicaid billing providers. We had to pay a fee and submit ourselves to a site visit from a representative of Washington Healthcare Association. Which we have submitted for and are in process of scheduling.

I will also move forward with the suggestion of Commissioner's to find out if there may be additional billing opportunities outside of the Medicaid and GEMT realm, with Medicare itself.

We will be forming a CISM committee. We have made available information from Code4 Northwest crisis line to the department. The academies we will have training in mental health support.

Commissioner(s) Report:

Commissioner Malone:

The community responses to the recent building and land tax increase is that the Browns/Dash Point area are getting taxed to death. Taxpayers want services for their tax dollars.

Commissioner Zuluaga:

We need to be looking for a Grant Writer. Could we be listed as a Regional Training Asset? Grants could be used for capital facilities upgrade.

Commissioner Noll:

Chiefs annual review due in October.

Status change for September 14, 2021 Commissioners meeting. New meeting date will be September 7, 2021, due to vacations and conferences.

WFCA Legislative committee meeting on Wednesday, if we have any issues, we would like them to pursue, please contact Roger Ferris at the WFCA.

Public Information Report-Presented by PIO Scott Watkins

1093 visits to the Facebook

269 new people visits to Website

Added FF/EMT Tapia and Aguilar deployed to state mobilization to Whitmore Fire

OLD BUSINESS:

- 1. Town Center Project:
Difficult in getting in contact with developer.
- 2. Architect Status (Evaluation, Project Manager, Next Steps):
Two RFQ responses
One project Manager
- 3. Station 77 Remodel Options:
Tear down existing building and build from ground up.
Knock down existing garage and attach to existing building
Knock down existing garage and build new independent garage of existing building
Acquire additional land?
- 4. Station 76 options:
Need the roof looked at for leaks
Concrete driveway needs to be fixed if building to be used during remodel.
- 5. Washington Long Term Care Deduction:
Commissioners to be taxed for LTC. They are being considered as employees.
- 6. Surplus Property Policy Revision:
Minutes: *Motion-* A motion was made by **Commissioner Noll** to approve updated SOP Policy 2410 Disposal of Surplus Property dated August 10,2021.
Seconded Commissioner Zuluaga
Passed (Unanimous)

NEW BUSINESS:

- 1. Engine Selection Consultant:
Consultant open for discussion
Considerations:
Can West Pierce repair our new engine?
Can manufacturers provide customers service and parts?
New engine needs to be able to handle BP/DP roads.

PUBLIC COMMENTS:

None

ANNOUNCEMENTS: The next regular meeting will be Tues., September 07, 2021 at 9:00 AM.

ADJOURNMENT: Meeting adjourned at 12:00 pm.

Approved By:

Chairman Noll

Commissioner Malone

Commissioner Zuluaga

Fire Chief/District Secretary