



**Pierce County Fire District 13**

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**Minutes  
Board of Fire Commissioners January 09, 2024**

**Commissioner Malone** called the meeting to order at 9:04 AM and led all in the Pledge of Allegiance.

Roll Call led by **Commissioner Malone** to confirm quorum has been met. Present for the meeting: **Commissioner Zuluaga, Commissioner Noll (via Zoom), Chief Wassall.**

Members of the Public and Staff 6

**CONSENT AGENDA:**

**Minutes: Motion-** A motion was made by **Commissioner Zuluaga** to approve the meeting minutes for December 12, 2023, Regular Meeting.

**Seconded Commissioner Noll**  
**Passed (Unanimous)**

**Vouchers:**

**Motion-**A motion was made by **Commissioner Zuluaga** to approve vouchers, #18300-18340 in the amount of \$58,995.39 for Monthly Payables.

**Second: Commissioner Noll.**  
**Passed (Unanimous)**

**Motion-**A motion was made by **Commissioner Zuluaga** to approve voucher, #18342-18345 in the amount of \$5,426.82 for additional monthly payables.

**Seconded: Commissioner Noll**  
**Passed (Unanimous)**

**Motion-**A motion was made by **Commissioner Zuluaga** to approve voucher, #18266-18299 in the amount of \$29,424.80 for Q4 2023 Vol Payroll.

**Seconded: Commissioner Noll**  
**Passed (Unanimous)**

**Motion-**A motion was made by **Commissioner Zuluaga** to approve vouchers, #18341 in the amount of (\$2,570.11) for Monthly Deposits.

**Second: Commissioner Noll.**  
**Passed (Unanimous)**

**Public Comments:**

**Correspondence:**

A big thank you from the Johnsons for helping them in a time of need.  
Thank you for all you do from the Points Northeast Historical Society.  
Thank you from the Hoffmans.

**Chief's Report**

**Calls:** 19 total calls, 2 fire calls, 10 EMS calls, and 5 Service Calls, 2 Mutual Aid Calls, A76, had 3 transports, Olympic131 had 4. We brought Santa to the Dash Point Pier and ran 2 Santa Runs.

**Staffing and Recruiting:** We are bringing in 7 new fire fighters. Six of the seven are also EMT's. A couple of them are going into an Instructor 1 class. We will have a group going through Fire Fighter II in February. South Pierce is looking for recruits for the March Fire Academy. B/C Fitzgerald and LT Tapia have changed their work schedule for the 1<sup>st</sup> quarter of 2024. In doing so, we have a paid Officer on shift 7 days a week, day shift. We will reevaluate the arrangement before the end of March to see if we continue with the new schedule system.

**Financial Report:**

GL Trial Balance cash on hand:	\$307,246.74
Less 12-12-2023 expenses	-\$91,276.90
Deposits (not yet posted)	<u>\$0</u>
Remaining cash on hand:	\$215,969.84

Reserves: \$857,501.98

**Training:** We had 2 fire calls in December. The training we did the previous month has paid off. The first was a roofing project that filled the grocery store with smoke, no fire. The second was a structure fire. Crews went to work and kept the fire in the room of origin. Strong work by all. We set up A76 as a staging area for the family and dog to assess them and keep them warm and out of the rain. We will continue to work on fire skills with the new fire fighters and get them up to speed on their EMS skills.

**SS911:** Nothing to report, the meeting I was supposed sit in on was interrupted by a call and I missed it.

**Fleet Status:** All repairs to and oil changes have been completed. R77 had 2 recall notices and Ford took care of them. We completed repairs on E77. Next fleet maintenance will be hose and ladder testing sometime in March.

**Good of the Order:** We had a great holiday season with the community. The best part of being in the fire service. We supported B/C Fitzgerald when his father passed. We attended the service and procession to the cemetery. Were there when he received his full military honors. We have been gathering the necessary information requested for the Public Records Request. We promoted Noel Fitzgerald, from Captain to Battalion Chief, on January 2<sup>nd</sup> during drill. LT Tapia and I are now CPR Instructors, we will assist each other during classes. Happy that we can and will offer this class to those who would like to know how it all works.

**MSO**

MSO not present.

## **PIO – Per Captain Fitzgerald**

The new website is a continual work in progress and has evolved and is more complete each month.

Of note, our telecommunications hardware is obsolete, and this is an area we will need to evaluate and develop a plan for replacement.

### **Commissioners Report**

#### **Commissioner Zuluaga:**

Researching Grants for 2024. We need to demonstrate financial need.

SCBA grant is not online yet, this equipment is a primary focus.

Use 2011 awarded grant for SCBA's as a template for writing new grant.

#### **Commissioner Malone:**

Short legislative session, ending March 6

#### **Commissioner Noll:**

Congratulations to Captain Noel Fitzgerald's promotion to Battalion Chief.

4<sup>th</sup> Quarter Fireline article on lithium batteries was highly informative.

Jan 15-21 is Community Risk Reduction Week. The State Fire Marshal office will publish daily messages via Twitter.

NFIRS data is due 2.05.24. Chief indicates we will be ready to file once December is entered.

### **OLD BUSINESS:**

#### 1. Town Center Status

New tenants are renting the empty retail space, IGA store square footage is shrinking.

#### 2. St Matthew Status

Commissioner Noll reached out to Terry Elofson on 12.20. 23. PCFD#13 is still on radar to consider a new fire station on the empty lot or consider options on the entire parcel.

2A. Monahan Property-The Chief and Commissioner Zuluaga will walk the Monahan parcel to see if it is viable to build a new fire station on. Due diligence on our part to check other sites for compatibility.

#### 3. Rosenbauer Engine Status

New Engine is being built.

First payment due August of 2024 for the chassis approx. \$360K. Final payment could be made in June or July of 2025.

Commissioner Noll suggested having Brian Snure review engine contract and Sourcewell purchasing arrangement to ensure compliance that District 13 is following the Cooperative purchasing rules.

#### 4. Final Budget for 2024

Minor change from county. No additional resolutions are needed to change the existing 2024 budget.

The total assessed value for the district is now \$825M. 2024 is year 2 of 6 for the Fire Levy lid lift and is year 5 of 6 for the EMS levy lid lift.

### **New Business:**

#### 1. Response to Public Records Request

Currently gathering information.

Request due January 12, 2024

#### 2. First Quarter Facility/Equipment Maintenance

Joined MRSC so we can use listed vendors.

Check with Riverside Fire on how they use their membership.

3. Resolution 24-344 Listed Agent to receive Tort Claims

**Motion**-A motion was made by **Commissioner Noll** to approve Resolution 24-344, Appointment of Agent (Snure) to receive claims RCW4.96.020.

**Second: Commissioner Zuluaga.**

**Passed (Unanimous)**

**ANNOUNCEMENTS:** The next regular meeting will be Tues., February 13, 2024, at 09:00 AM.

**ADJOURNMENT:** Meeting adjourned at 10:57 pm.

Approved By:

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Chairman Noll

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Commissioner Malone

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Commissioner Zuluaga

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Fire Chief/District Secretary