



Pierce County Fire District 13

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www.PCFD13.org

**Minutes
Board of Fire Commissioners December 14, 2021**

Commissioner Malone called the meeting to order at 9:12 AM and led all in the Pledge of Allegiance.

Roll Call led by **Commissioner Malone** to confirm quorum has been met. Present for the meeting: **Commissioner Noll (Zoom), Commissioner Zuluaga, Captain Sandstrom.**

Members of the Public and Staff: 3

CONSENT AGENDA:

Minutes: Motion- A motion was made by **Commissioner Zuluaga** to approve the meeting minutes November 9th, Regular Meeting.

Seconded Commissioner Noll

Passed (Unanimous)

Vouchers:

Motion-A motion was made by **Commissioner Noll** to approve vouchers #16892-#16937 for \$98,660.01 for Monthly Payables.

Seconded: Commissioner Zuluaga

Passed (Unanimous)

Motion-A motion was made by **Commissioner Noll** to approve Resolution 21-328 to move \$100,000.00 from Expense Fund #686 to Reserve Fund #690.

Seconded: Commissioner Zuluaga

Passed (Unanimous)

Correspondence:

Dash Point Social and Improvement Club: Merry Christmas and Thank you for helping the Christmas Tree lighting event.

Mery Christmas and Happy New Year from Erkers Auto

Mery Christmas and Happy New Year from Empact Northwest

Mery Christmas and Happy New Year from Resurrection Lutheran Church

Mery Christmas and Happy New Year from The Monahan's

Mery Christmas and Happy New Year from The Amberson's

SPECIAL REPORTS AND/OR STANDING COMMITTEES:

Chief Report

Presented by; Captain Les Sandstrom

Calls: 14 total calls, 0 Fire Calls, 7 EMS calls, 6 Service Calls and 1 Mutual Aid Fire call.

Staffing and Recruiting: We are starting to see some of our people move on to career departments with a few more leaving this month. This will put additional pressure on our Officers to help us with shift coverage. We have put together an oral board panel for the next academy. We have a group of individuals who are looking at our next fire academy which will be starting February 3, 2022. We will look to have 10 persons from PCFD#13 pool of candidates, 3 from Ruston Fire Department and 5 or 7 from Riverside Fire & Rescue.

Financial Report:

GL Trial Balance cash on hand:	\$450,150.72
Less 12-14-2021 expenses	-98,660.01
Deposits (not yet posted)	<u>0.00</u>
Remaining cash on hand:	\$351,490.71

Reserves: \$257,167.42

Training: We have received the next 3-year cycle of medical training from Pierce County. We will be putting together the training schedule for 2022 when Chief gets back from class. We have made a ½ payment for the Zoll AutoPluse Mechanical CPR equipment. We will complete the purchase in January. Training will be heavy in January; we must teach advanced airway training.

SS911: Chief attended the end of the year committee meeting last week for SS911. They have worked out the financing package with DEM for 2022. They will be receiving full tax revenues in 2023, minus any DEM expenses relating to necessary paperwork for tracking. They are hoping for the first quarter meeting to be an in-person meeting to show off the building for some of us who have not been able to visit.

Fleet Status: We are waiting for our new command vehicle to arrive from Ford. When Chief followed up last month, they said it was built and on a rail car. We had to take R77 in for an oil change which led to a visit to the Ford dealership. We believed we were having a problem with the diesel exhaust regeneration system. Ford said we were good, and the system is working as designed.

Good of the Order: We had four of us test for Instructor II, we all passed the written. One needs to present a portfolio for the practical. We also had 6 test for Instructor I, they all passed the written, I am not sure how the practicals went. Chief is currently in Fire Officer III; this is a pilot class sponsored by the WA State Fire Chiefs hosted by Gig Harbor Fire & Medic One. We assisted the Dash Point Social Improvement Club get their Christmas tree up. We also assisted the Browns Point Improvement Club with theirs. The Santa Runs are on schedule.

We have secured a date for the Fire Department Banquet. It will be at the BPIC on January 22nd. I believe the start time will be somewhere around 1800.

Chief will be swearing in Captain Sandstrom as our new Battalion Chief on January 4th at the beginning of drill. Drill starts at 1830, we would like to invite the Commissioner's to be present, if needed we can Zoom for Commissioner Noll.

We have had an interesting year in 2021, with all the continuing mess caused by Covid-19 and the Governor's Mandate for vaccination. Chief would like to thank the Commissioner's for their continued support and guidance through all these changes and modifications we found ourselves in. We all hope everyone has a Merry Christmas and Happy New Year. We very much look forward to what 2022 has in store for us all.

MSO Report:

None given. MSO on medical call when meeting was in duration.

Commissioner(s) Report:

Commissioner Malone:

BPIC bonfire tonight at 6pm.

Thank You to the Fire Department from the BPIC members. For all your support to the community.

NARCAN will now be available in vending machines.

Appreciation to staff for always being ready for the unknown and unexpected.

Commissioner Zuluaga:

See notes in Town Center Project Update

See notes in Property Acquisition/Station 77 remodel status.

Commissioner Noll:

Congratulations to Commissioner Malone in winning his re-election to the PCFD#13 Board of Commissioners.

Pierce County Fire Commissioners' Association elected Stan Moffett as 2022 President.

South Sound 911 approved universal call handling.

Long term Care for Washington State is still moving forward. Wait and see what Governor Inslee does by year end.

WFCA October annual meeting session recordings are available for \$300 for all.

Thank you to Captain Sandstrom for creating a Covid 19 Policy.

Public Information Report-Presented by PIO Scott Watkins

None given. PIO on medical call when meeting was in duration.

OLD BUSINESS:

1. Town Center Project Update

They have applied for extension for SEPA hearing.

2. Property Acquisition/Station 77 remodel status

Dr Min is in favor of selling property. Ask for contact information for synergy. meeting with Tad after the 15th of January.

Approached WA State for financing on land purchase.

What are the financing options outside of State bonds?

Frank Lawhead did an assessment of Station 77. Would current building be adequate to support a remodel?

Review naming the project: PCFD#13, Brownspoint/Dashpoint Fire Station, Station 77?

3. 2022 Budget Adjustments/Amendment
Adjusted Levy Certification

NEW BUSINESS:

1. 2022 Fire District Focus Items:
Review/Update Capital Facilities Plan
Staffing and Training (on going)
Fire Chief-new contract starting 2023
Property Acquisition Opportunities
Sta 77 remodel decision
Engagement with the community
2. Resolution 21-328 Dollar transfer from Expense to Reserve
Motion-A motion was made by **Commissioner Noll** to approve Resolution 21-328 to move \$100,000.00 from Expense Fund #686 to Reserve Fund #690.
Seconded: Commissioner Zuluaga
Passed (Unanimous)

PUBLIC COMMENTS:

None

ANNOUNCEMENTS: The next regular meeting will be Tues., January 11, 2022, at 9:00 AM.

ADJOURNMENT: Meeting adjourned at 10.30 am.

Approved By:

Chairman Noll

Commissioner Malone

Commissioner Zuluaga

Fire Chief/District Secretary