



**Pierce County Fire District 13**

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**Minutes  
Board of Fire Commissioners Regular Meeting  
April 10, 2018**

Present: Commissioners Zuluaga, Noll and Malone, Chief McCollum  
Excused absence: Assistant Chief Wassall

Members of the Public and Staff: 4

Commissioner Noll called the meeting to order at 9:00 AM and led all in the Pledge of Allegiance.

**CONSENT AGENDA:**

**Minutes:**

*Motion-* A motion was made by Commissioner Zuluaga to approve the minutes of March 13, 2018.

*Seconded:* Malone

*Passed*

**Vouchers:**

*Motion-*A motion was made by Commissioner Zuluaga to approve the following deposit voucher: #14270 in the amount of \$1,222.00 for a deposit from WA State Dept. of Health (DOH) for trauma grant.

*Seconded:* Malone

*Passed*

*Motion-*A motion was made by Commissioner Zuluaga to approve the following deposit voucher: #14271 in the amount of \$100.00 for a deposit from WA State Board for Volunteer Firefighters (BVFF) for volunteer firefighter physicals reimbursement.

*Seconded:* Malone

*Passed*

*Motion-*A motion was made by Commissioner Malone to approve expense vouchers: #14272 through #14373 in the amount of \$52,297.22 for monthly payables and quarterly reimbursements.

*Seconded:* Zuluaga

*Passed*

**CORRESPONDENCE/PUBLIC TESTIMONY:**

Thank you card from Peggy Rapozo and family for our sympathies in the loss of Mark Rapozo’s father.

Thank you note from Browns Point PTA board to Chief McCollum for serving as guest reader at Family Reading Night.

**SPECIAL REPORTS AND /OR STANDING COMMITTEES:**

*April 10, 2018 Chiefs Report:*

**Calls:** 26 total calls, 3 Fire, 3 Service, 19 EMS and 1 Mutual Aid.

**Staffing and Recruiting:** Compiling applications for testing. I want 8 to 10 to be in this fall academy.

**Financial Report:**

GL Trial Balance cash on hand:	91,915.47
Less 4/10/2018 expenses	52,279.22
Deposit	<u>1,322.00</u>
Remaining cash on hand:	<b>40,940.69</b>

Reserves: 68,985.76

**Training:** Good training month with the EMS Conference, Commissioners Conference and the House Burn. House burn AAR will set the training for the next few months and served as a needs analysis for that training. EMS Conference was very good with an instructor track as well as an ALS and BLS track of training.

**SS911:** Not much to report as the next meeting is this Friday. I have put my two or three cents worth in on how charges for service should be estimated. Not sure how much traction I got but they got my message.

**Fleet Status:** Engine 76 back in service and E77 set for annual in the next few weeks.

**Good of the Order:** Meeting with Michael Derr on Thursday to discuss impacts of the Town Center development on the Fire Department.

Wildland meeting as we speak in Lacey. Topics are pay and grants. AC Wassall, BC Rapozo and Lt Michaud attending.

CPR class this Saturday at Station 77. 10 signed up.

**Commissioner’s Report:**

1) Legislative Report: Commissioner Noll reported that House Bill 2576 allowing fire protection district mergers within a reasonable geographic proximity has been signed by the Governor. House Bill 2627 relating to authorizations of proposals for emergency medical care and service levies has also been signed by the Governor. Both bills become effective June 7, 2018.

2) Commissioner Noll shared that he felt the Fire Commissioner training he attended this past Saturday in Ocean Shores was very worthwhile.

***Public Information Report-Presented by PIO Leah Hensley:***

**Social Media:**

Facebook. 1,049 likes and 1049 follows.

*Facebook posts since last Fire Commissioner's Meeting*

3/16/2018; Shared post regarding controlled burn with content that AC Wassall had posted on the Friends of NE Tacoma and Browns Point, 2 shares, 256 people reached, 6 reactions.

3/16/2018; NorthPoint Cooperative Preschoolers visit Browns Point Fire Station. 29 reactions, 419 people reached, 1 share and one comment. [PCFD13 website original article]

3/15/2018; NorthPoint Cooperative Preschoolers visit Browns Point Fire Station. 30 reactions, 612 people reached, 3 shares and several positive comments. [PCFD13 website original article]

3/10/2018; PSA: PCFD13 controlled burn. 14 reactions, 11 shares, 1,189 people reached.

Twitter. 35 Following. 69 Followers. No new updates to report.

Website.

Updated Page: under the 'About us' tab there is now an 'Annual Reports' page. This page will include annual reports for each year. The 2017 report has been added.

Articles posted under News & Events pages:

3/16/2018; NorthPoint Cooperative Preschoolers visit Browns Point Fire Station.

3/15/2018; NorthPoint Cooperative Preschoolers visit Browns Point Fire Station.

**Past Community Events**

Easter Egg Hunt

Chief Visited Boy Scout Troop 308

Additional Notes:

- 1) Social Media Reminder: per state archive requirements, local government agencies must track social media reports. It is recommended that any initial posts be made on the Browns Point/Dash Point Fire Station (the PCFD13 Facebook page).
  - a. Leah has made Chief McCollum and Assistant Chief Wassall admins for the FB page
  - b. Once a post is made on the PCFD13 page it can then be shared on other pages.
  - c. Remember, all content is subject to state records management requirements.

**OLD BUSINESS:**

- 1) Town Center Development: The Commissioners voiced concern with potential Fire District impacts that the proposed Town Center senior care facility could have. The areas impacted could include staffing, equipment and hospital transport among others. This facility is planned to contain a mix of independent, assisted and memory care residents. The project is being initiated by the Navigator Development Group of Living Care Lifestyles. The Commissioners expressed the need for the District to be involved in early discussions with the Navigator team to ensure that they understand our service delivery model and the increased ongoing costs this future private/public partnership project

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presents. Chief agreed to meet with the developer on Thur., Apr. 12<sup>th</sup> where we will learn more about the facility and share our concerns.

- 2) SS911 – A contractor has been selected to build the building.
- 3) Annexation meeting: Commissioner Zuluaga attended and asked Sheriff Paul Pastor about having some police “walking the beat” for the taxpayer money paid for police protection. Commissioner Malone agreed that we need police cruising our area so that we don’t become a problem. We pay for Pierce County Deputies and we should expect they spend some time in our community. He shared the annexation vote flyer that Pam Roach has sent out. The count will be done in an open forum. She will then provide the community’s response as an advisory vote to the City of Tacoma.
- 4) Commissioner Zuluaga complimented the department on the March 7<sup>th</sup> house burn for live fire training on Austin Road. He noted lots of our firefighters were there that day.

**NEW BUSINESS:**

- 1) Incident Report – Concrete pieces: Commissioner Noll asked for more information about our response to an incident regarding floating concrete pieces that were causing a navigational hazard, and the many outreach attempts Chief McCollum made to address this hazard. Chief reported that the Coast Guard turned down handling the problem as they had no boats available and they did not provide any agency referral. Same with Core of Engineers. The concrete pieces were low in the water and a potential boating hazard. We gathered the two pieces together, temporarily tied them up to rocks at the Browns Point Lighthouse Park and continued to search for solutions. Chief contacted Tyee Marina and they suggested he contact Quigg Brothers, who agreed to help. They hauled them to their facility for disposal. Commissioner Noll suggested it become a case study for the next water rescue group meeting.
- 2) Bids: The bids received for carpeting, LED lighting, interior/exterior repairs and interior painting were shared with the Commissioners. Commissioners suggested considering LED lighting for Browns Point Station 77 only since it was the best timing before interior painting is done. They suggested we look at 4<sup>th</sup> quarter or next year for Dash Point Station 76 LED lighting. Bids to replace glass in Browns Point Station 77 upstairs window to come.

**Announcements:**

The next regular meeting will be Tues., May 8, 2018 at 9:00 AM

**Adjournment:** Meeting adjourned at 11:09 AM

Approved By:

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Chairman Zuluaga

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Commissioner Malone

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Commissioner Noll

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Fire Chief/District Secretary