



## Pierce County Fire District 13

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### Minutes Board of Fire Commissioners Regular Meeting February 14, 2017

Present: Commissioners Zuluaga, Noll and Malone, Chief McCollum, Battalion Chief Wassall

Members of the Public and Staff: 8

Commissioner Zuluaga called the meeting to order at 9:00 AM and led all in the Pledge of Allegiance.

#### CONSENT AGENDA:

##### Minutes:

*Motion-* A motion was made by Commissioner Malone to approve the minutes of January 10, 2017 as amended.

*Seconded:* Noll

*Passed*

##### Vouchers:

*Motion-* A motion was made by Commissioner Zuluaga to approve voucher #13429 for a deposit in the amount of \$588.00 from State of WA BVFF for FF Physicals Reimbursement and Insurance Refund.

*Seconded:* Noll

*Passed*

*Motion-* A motion was made by Commissioner Malone to approve voucher #13430 for a deposit in the amount of \$197.10 from CPR training and Santa run donation.

*Seconded:* Noll

*Passed*

*Motion-* A motion was made by Commissioner Noll to approve vouchers #13431 through #13491 in the amount of \$57,525.66 for monthly payables.

*Seconded:* Malone

*Passed*

**Correspondence/Public Testimony:** Thank you card from Linda and Richard Desimone.

## **Special Reports and /or Standing Committees:**

Feb 14, 2017 Chiefs Report:

**Calls:** 18 total calls, 2 Fire, 11 EMS, 4 Service calls, and 1 mutual aid.

**Staffing and Recruiting:** Academy is finishing up. IFSAC written tests are the 22<sup>nd</sup> of February, live fire is the 26<sup>th</sup> and practical testing is March 4<sup>th</sup>. Graduation will be March 25<sup>th</sup> in Puyallup. Family day for academy was Sunday. Weather was great and we had the largest crowd ever. 110 hamburgers and 100 hot dogs cooked and served. Estimated the crowd was 180.

**Financial Report:** First year start up costs plus some vehicle repairs drove up expenses this month. After this month's payments, our balance is \$56,488.00. Reserves are at \$43,013.55. Trauma grant receivables are at \$1,250.

**Training:** Most of the officers and senior leadership attended the Change Conference hosted by West Pierce and Bates. I got to spend some quality time with Nick and Alan Brunacini. The conference also had the Chief of Fresno Fire discussing their near miss when a truck Captain fell through the roof of a burning structure. She explained the process of changing their culture. We also have the EMS conference this month.

**SS911:** SS911 Operations Board met and approved the new radio template. There also is a software update needed. Both of these will require a service call to each department for reprogramming. Bids were opened on the demolition of the old Puget Sound Hospital on Friday. Apparent low was Wm Dickson, Tacoma \$1,895,352.35 and the second was RW Rhine at \$1,927,758.00. Engineers estimate was \$1,400,000.00. I expect it will be awarded.

**Good of the Order:** New copier should be here any day. I also received a quote for replacement and upgrading of our computer system. An opportunity to purchase two SCBA frame only units came up on eBay. New units are \$6,700. These were surplus from Phoenix fire and sold for \$499 ea. I bought two to see if the deal was real. Both were dirty but in serviceable condition and are in service now. With the repair of one of our original units costing just under \$3,000 I have been in contact with the owner of West Coast Surplus and was quoted \$500 for a pack frame, tank, and mask. Negotiations are stalled do to the fact that he requires his money up front. I have explained that we cannot do that with taxpayer money. I offered him a formal purchase order and will try another way.

Pierce County Fire Commissioners will be meeting here at 7:00 PM on Thursday the 23<sup>rd</sup>. Your presence is requested as I am lecturing at TCC.

### **Commissioner's Report:**

- 1) Request from Commissioner Zuluaga to address fleet needs for the future. Discussed upgrading water rescue equipment for department staff to acclimate to new watercraft for upcoming summer water recreation.

Chief reported that a surplus brush truck has become available and negotiations with a local fire department have started. Chief also mentioned that a surplus engine pumper has also become available or pending a federal grant award the department could purchase a new engine pumper truck.

**ACTION ITEM:** Chief to provide fleet assessment report next meeting.

2) Commissioner Malone will be providing BPIC Calendar and General Meeting information to PCFD13.

**PIO Public Communications Report (Leah Hensley):**

She reported that the website is up and running and asked that the commissioners take a look and review for changes or items that need to be added. Herein we should be able to make simple updates and maintain the site.

With regards to social media: Facebook: we have 881 likes (870 following). We've posted the Commissioner's meeting dates/times and the health & wellness fair as events on FB. Last month we posted a video on closing doors in your home. Twitter: 35 following; 19 followers. Comment on 2/3/2017 from Tati\_bug: "Thank you for your support!"

She visited FireComm a couple of weeks ago to learn more about the fire communications relay and meet the staff behind the scenes. Upcoming Events include CPR/AED & First Aid courses for the year and pre-school visits.

Commissioner Zuluaga mentioned that public information was a goal from the previous year and we've accomplished this with the addition of Leah Hensley as the Public Information Officer.

**New Business:**

- 1) WFCOA Legislative Report. Commissioner Noll provided Senate and House bills that are currently being considered. He referenced several bills that would assist the fire department staff, operation and public records in the future.
- 2) Chief introduced an IT company who came recommended by Copiers NW. Guest speaker Josh Cyper, with IT Source based in Federal Way and presented a proposal to update our computer infrastructure to include new computers, new database and server needs. The new systems will provide improved security, updated firewalls and secure storage. IT Source would become our local technical support for our office on a regular basis. Additionally the new system would allow the Browns Point Fire Station to become a command center during emergencies. Monthly or annual subscription would be recommended for HIPAA compliant digital storage.


**Announcements:**

The next regular meeting will be Tues., March 14, 2016 at 9:00 AM

**Adjournment:** Meeting adjourned at 10:31 AM

Approved By:

  
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Chairman Zuluaga

  
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Commissioner Noll

  
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Commissioner Malone

  
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Fire Chief/District Secretary