



Pierce County Fire District 13

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www.piercefiredistrict13.org

Minutes Board of Fire Commissioners Regular Meeting August 14, 2018

Present: Commissioners Zuluaga, Noll and Malone, Chief McCollum, Asst. Chief Wassall

Members of the Public and Staff: 4

Commissioner Zuluaga called the meeting to order at 9:00 AM and led all in the Pledge of Allegiance.

CONSENT AGENDA:

Minutes:

Motion- A motion was made by Commissioner Malone to approve the minutes of July 10, 2018.

Seconded: Noll

Passed

Vouchers:

Motion-A motion was made by Commissioner Noll to approve voucher #14554 in the amount of \$15.00 for a deposit from J. Kagawa for CPR class.

Seconded: Malone

Passed

Motion-A motion was made by Commissioner Noll to approve voucher #14555 in the amount of \$280.00 for a deposit from Small Business Administration-AIG CPR/AED & First Aid class.

Seconded: Malone

Passed

Motion-A motion was made by Commissioner Noll to approve vouchers #14556 through #14591 in the amount of \$29,412.39 for monthly payables.

Seconded: Malone

Passed

CORRESPONDENCE/PUBLIC TESTIMONY:

- 1) Thank you card from Molly Axworthy with Edward Jones Investments.

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SPECIAL REPORTS AND /OR STANDING COMMITTEES:

Chief's Report:

Calls: 25 total calls, 6 Fire, 16 EMS, 2 service, 1 water rescue, 2 fire deployments (28 days total).

Staffing and Recruiting: Testing complete with 12 moving on to Chiefs interview and medical. Planning on 7 in this academy.

Financial Report:

GL Trial Balance cash on hand:	175,020.23
Less 7/10/2018 expenses	- (29,412.39)
Deposits (not yet posted)	
Remaining cash on hand:	<u>145,607.84</u>

Reserves: \$68,957.76

Still 9% under budget. Speaking of budget, we are in the budget process as we speak so expect some updates via emails and a status report next month. October will see the first draft and November the final for voting.

Training: One week of EMS training and two weeks spent on mental health issues. Too many suicides to not address this globally. It was our safety stand down for the year. We have harassment training in house on September 18th at 7:00 PM. In addition to I have contracted with an online training group for make up and emergent issues. Very robust curriculum.

Tonight, at OTEP we will have a demonstration of a feedback manikin used in advanced CPR training. It is a very impressive product that is capable of seriously raising the bar on our training and capability during cardiac arrest. It addresses both BLS and ALS interface by analyzing and giving performance feedback. Not cheap at \$6,300 but I can see merit in a more advanced training device that could improve an outcome. This is the best I have seen for the price.

SS911: Joint Policy and Operations Board workshop held on August 1st. Just a review and healthy discussion on dispatch costs going forward. August 10th the operations Board passed its recommendation on to accept the 30/70 split for 2019 fees. Our fee will increase around \$20.00 for 2019. The Law Enforcement side has not agreed on numbers yet. That may have an impact on the fire side.

Fleet Status: Engine 77 repairs will be complete this week with the installation of a new improved pump. West Pierce is wanting to meet and discuss a price increase from \$90 per hour to \$145.00 per hour. They have not increased since 2007. Overdue but further discussions will take place. Brush 76 has been deployed for 28 days so far with no end in sight. We have been able to keep it serviced and restocked as well as crewed so far.

Good of the Order: Salmon bake this year required us to spend two drill nights for unpacking and staging as well as a third returning the building materials into the basement. We also provided the traffic signs and cones for the parking plan. Volunteers staffed the medical booth both days with only one transport and a few minor band-aid issues.

On July 27, 2018 Capt. Chelsea Motzer, former Firefighter now So King Firefighter Elexi Cooper-Anderson, and So King Firefighter Martha McClaine were at Steel Lake Park in Federal Way. FF McClaine, an experienced rescue swimmer, was teaching some rescue diving techniques to Cooper-Anderson and Motzer. In the distance they heard a young boy calling for help. At first, they thought the two teenage boys were wrestling in the water but they soon realized the boys were in trouble. One boy was attempting to keep the other boy from slipping under the surface and drowning. All three immediately went into action and swam to the scene. Once there they discovered that one boy had went under and the second was so exhausted he could no longer swim. FF McClaine free dove under the surface and brought up the drowning boy while Capt Motzer and FF Cooper-Anderson rescued the exhausted second swimmer. Both boys were brought to shore where one was transported in critical condition. He is home now doing fine, and the other was treated and released. McClaine, Motzer and Cooper-Anderson's swift action saved two lives that day and was in the highest traditions of the fire service. Capt. Motzer was an active volunteer at the time of this incident. She presently is attending the Seattle Fire Department Recruit Academy. Her actions at this incident was in the highest traditions of Pierce County Fire District 13. I am recommending that she be awarded our second highest award for her actions, "The Award of Merit" along with a citation that will be forwarded to the Chief of the Seattle Fire Department. I am requesting a motion to approve be placed in the official record.

"The Award of Merit":

Motion- A motion was made by Commissioner Zuluaga to approve issuance of "The Award of Merit" along with a with a citation.

**Seconded: Noll
Passed**

In our first deployment of the year, FF Krista Kelly and FF Mikhail Vlasenko were in the field for 14 days. They were initial attack on 8 wildland fires during that deployment. Strike Team Leader Kingston stated in his crew evaluation, "Outstanding crew. Extremely hard working throughout the entire deployment even into multiple 24-hour shifts! Stayed positive and had an infectious attitude the entire deployment." He goes on to say how well they blended in with the team and were willing to do anything. Their actions on this deployment along with their evaluation shows that they performed in the highest traditions of the fire service and Pierce County Fire District 13. I am recommending they be awarded the "Award of Merit" for their actions along with a citation. I am requesting a motion to approve be placed into the official record.

"The Award of Merit":

Motion- A motion was made by Commissioner Zuluaga to approve issuance of "The Award of Merit" along with a with a citation.

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**Seconded: Noll
Passed**

September 10th I will be simulating a retirement trip. The wife and I are travelling to South Dakota to see Mt Rushmore and all the cool things that area has to offer. Planning on two weeks but it could extend into three. I will keep up with the emails plus I have a high level of confidence in my management team. Don't forget the Commissioner Association meeting the 23rd here at Station 77.

Commissioner's Report

Growth Management Act / Impact Fees were presented by Commissioner Noll who shared information regarding how the act has impacted fire and EMS services and how each can be included in the Growth Management Act & Impact Fees. He noted that these can only be submitted once a year and will work on a plan in the Capital Facilities Plan for summer of 2019. Commissioner Noll suggested that PCFD13 have something similar for the district in the future looking for funding.

Commissioner Policy Updates (1111, 1120, 1210) presented by Commissioner Noll
Commissioner Election (1111)

Motion- A motion was made by Commissioner Malone to approve revisions to SOP 1111 regarding Fire Commissioner elections.

**Seconded: Zuluaga
Passed**

Election of Board Chairperson (1120)

Motion- A motion was made by Commissioner Malone to approve revisions to SOP 1120 regarding election of board chairperson.

**Seconded: Noll
Passed**

Officers of the Board (1210)

Motion- A motion was made by Commissioner Noll to approve revisions to SOP 1210 regarding point person for the Commissioner board.

**Seconded: Malone
Passed**

Public Information Report-Presented by PIO Leah Hensley:

Social Media:

Facebook. 1,088 likes and 1094 following.

Facebook posts since last Fire Commissioner's Meeting

7/10/2018; Fire reported in Browns Point; fire was extinguished quickly. 1,053 people reached. 2 shares. 1 comment from J. Ihlen, "Thank you." 24 reactions.

7/10/2018; PSA shared regarding the burn ban notice from Pierce County Department of Emergency Management. Additional info is posted on website. 92 people reached. 3 shares. 7 reactions.

7/25/2018; PSA shared for the community so they were aware of the Pierce County Metro Dive Team at Dash Point Metro Park doing training. Photo shared. 928 people reached. 34 reactions. 3 shares.

8/2/2018; Post and photo shared of FF/EMT Vlasenko and Kelly. They had just returned from wildland deployment. 616 people reached. 101 reactions. 6 comments commending the FF/EMTS for their hard work and safe return home.

8/4/2018; Post shared regarding PCFD13 staff stepping away from the First Aid booth at the Salmon Bake. A reminder to keep cool because of the heat. 337 people reached. 17 reactions. 1 comment from J. Stice, "You guys are amazing!!! Thank you for everything."

8/13/2018; Pierce County Metro Dive Team Cross Trains PCFD13 Staff & Volunteers! Article cross posted from website.

Twitter. 34 Following. 100 Followers.

8/13/2018; Pierce County Metro Dive Team Cross Trains PCFD13 Staff & Volunteers! Article cross posted from website.

Website.

Articles posted under News & Events pages:

7/10/2018; PSA shared regarding the burn ban notice from Pierce County Department of Emergency Management. Link to PC DEM shared on the 'HOME' page.

8/13/2018; Pierce County Metro Dive Team Cross Trains PCFD13 Staff & Volunteers! Article cross posted to social media accounts.

Past Community Events

8/23/2018; Pierce County Fire Commissioner's meeting at PCFD13.

Upcoming Community Events for the Fire Department

8/22/2018; Seabury Middle School Teachers CPR/AED & First Aid class.

Community News

Upcoming Community Events:

8/18/2018; Show & Shine at Browns Point Town Center.

Past Community Events

8/4/2018-8/5/2018 Salmon Bake at BPIC

Upcoming Community Events for the Fire Department – N/A

OLD BUSINESS:

- 1) Town Center Development—M. Derr will be able to attend in October.
- 2) Annual Planning Meeting Document Reviews—Commissioner Noll made recommendations for the updates to the Business Plan, Strategic Plan and the Work Plan. Final adjustments will be made to the formal documents prior to final approval at the September Commissioner's meeting.

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NEW BUSINESS:

- 1) Fleet Replacement Planning—Commissioner Noll presented a spreadsheet with all of the vehicles with year, miles and a spreadsheet for determining estimated life, annual estimated maintenance cost, replacement cost used, and replacement options and preliminary plan for replacing PCFD13 fleet.

Announcements:

The next regular meeting will be Tues., September 11, 2018 at 9:00 AM.

Monthly Payables Adjustment

Motion-A motion was made by Commissioner Malone to approve vouchers #14592 through #14594 in the amount of \$315.84 for monthly payables.

Seconded: Noll

Passed

Adjournment: Meeting adjourned at 12:00 AM

Approved By:

Chairman Zuluaga

Commissioner Malone

Commissioner Noll

Fire Chief/District Secretary