



Pierce County Fire District 13

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www.piercefirer13.org

Minutes

Board of Fire Commissioners Regular Meeting November 13, 2018

Present: Commissioners Zuluaga, Noll and Malone, Chief McCollum and Asst. Chief Wassall.

Members of the Public and Staff: 2

Commissioner Zuluaga called the meeting to order at 9:00 AM and led all in the Pledge of Allegiance.

CONSENT AGENDA:

Minutes:

Motion- A motion was made by Commissioner Malone to approve the minutes of October 9, 2018.

Seconded: Noll
Passed

Vouchers:

Motion- A motion was made by Commissioner Noll to approve voucher #14730 in the amount of \$105.00 for a deposit from DNR for MOB's equipment used.

Seconded: Malone
Passed

Motion- A motion was made by Commissioner Noll to approve vouchers #14731 through #14782 in the amount of \$34,562.79 for monthly payables.

Seconded: Malone
Passed

CORRESPONDENCE/PUBLIC TESTIMONY:

- 1) Thank you card to Chief and crew from the Pierce County Commissioners for making the annual picnic such a wonderful success.
- 2) Thank you poster of children's handprints from the Marine View Presbyterian Church preschool in Dash Point for the Fire Department's visit.

SPECIAL REPORTS AND /OR STANDING COMMITTEES:

Chief's Report

Calls: 12 total calls, 1 Fire, 8 EMS, 0 MVA, 3 service calls. Calls worth repeating: E77 dispatched mutual aid to South King Fire for a 2-alarm residential structure fire. Chief Wassall responded as B77.

Staffing and Recruiting: I attended the Graham Academy last Tuesday and will be out there again the next two Tuesday classes. We lost one to a West Pierce offer, not a bad thing. Taking applications for a January academy in Buckley. So far just two applications for the Captains position. I expect a couple more by the end of the week.

Financial Report:

GL Trial Balance cash on hand:	267,543.31
Less 11/13/2018 Expenses:	(34,562.79)
Deposits (not yet posted):	<u>105.00</u>
Remaining cash on hand:	233,085.52

Reserves: 68,957.76

Training: Wrapping up training in driver incident prevention as well as finishing up the annual training plan.

SS911: Not much to report as we are waiting for the PDA committees report.

Fleet Status: Small tool engine servicing has been completed. This is for portable fans and generators.

Good of the Order: Trunk of treat was fun. Getting set for Christmas tree at Dash Point and the Santa runs. Appreciation banquet will be January 26th at the BPIC. All Commissioners are invited to attend.

Commissioner's Report

Commissioner Malone plans to reach out to Michael Derr with the Navigator Group to learn the status of the Browns Point Towncenter plans since Mr. Derr hasn't attended any recent meetings and we have not heard from him.

Commissioner Malone and Commissioner Zuluaga attended the October Commissioner conference held in Yakima. Commissioner Malone shared there were discussions on pandemics, suicide prevention and grant audit management. Commissioner Zuluaga reported on the Commissioner Health Plan. There about 2000 Commissioners under the plan. They expect a 7.5%-15% health care cost increase depending on which plan is selected. The health plans offer a doctor by telephone known as Teledoc and WA State Health Alliance for Doctor

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ratings. No Medicare Supplement plans are offered for those over 65. Another topic covered was equipment purchases. Options are leases and lease purchases offered for different size departments. Commissioner bonding is an option for financing. A San Juan Fire Commissioner shared with Commissioner Zuluaga that Key Bank currently offers great financing...1% over federal interest rate. Grants are offered for archive/records management training and software. Commissioner Zuluaga suggested we consider applying.

The Commissioners discussed the various Pierce County levies that passed or failed.

Commissioner Noll discussed the archive/records management portion of the conference and that he expects more work for is in the future focusing on the electronics side. He suggested that as part of the annual report we include more training info, possibly with our training focus per month. Commissioner Zuluaga thought a video of the various trainings would be good to reference on the annual report and share on the website.

Commissioner Malone shared the following community events:

Sat, Nov. 17th Turkey Bingo at BPIC.

Mon., Dec. 10th Dash Point and Browns Point Christmas caroling ship and bonfire.

Wed., Dec. 12th BPIC Santa visit.

Public Information Report-Presented by PIO Leah Hensley

Social Media:

Facebook. 1,116 likes and 1,122 following.

Facebook posts since last Fire Commissioner's Meeting

10/9/2018; Notification to register for upcoming First Aid & CPR/AED class. 7 reactions. 2 comments. 1 share.

10/9/2018; Reminder for First Aid & CPR/AED for Saturday, October 28th. 9 reactions. 1 comment.

10/17/2018; PCFD13 was on the water doing training this morning! Photo shared. 74 positive reactions. 2 shares.

FB posts: Wairimu checked into PCFD13 on 11/9/2018; Comment: "Time to learn and get experience in..." Several additional comments were made. 6 reactions.

Twitter. 34 Following. 117 Followers. No new updates to report.

Website.

10/24/2018; Administrative Captain position posted on the Employment page on the PCFD13 website. This posting will be removed on 11/16/2018, per Fire Chief McCollum.

Articles posted under News & Events pages:

10/9/2018; Post under Events & News for the First Aid & CPR/AED on October 28th.

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Past Community Events

10/27/2018; BPIC Trunk or Treat event.

Upcoming Community Events for the Fire Department

None to report.

Community News

Upcoming Community Events:

11/24/2018; Christmas Tree Raising at Dash Point dock.

12/1/2018; DPIC Tree Lighting & Holiday Celebration. PCFD13 will be delivering Santa to the tree lighting ceremony.

12/10/2018; BPIC bon-fire and Christmas Ship Visit.

12/10/2018; DPIC Christmas Ship Visit.

12/12/2018 BPIC Santa Run from 6pm-7pm

Dates yet to be determined for other upcoming Santa Runs.

OLD BUSINESS:

1. SWOT Review: Updating with the following changes: add Volunteer Retention to Challenges; add Work with Neighboring Jurisdictions to Opportunities; add Pandemics to the Threats list.

Motion-*A motion was made by Commissioner Noll to approve the SWOT Review as amended.*

Seconded: Malone

Passed

2. Commissioners suggested partnering with the Pierce County Health Dept. to have a flu shot event in our community.

NEW BUSINESS:

1. Resolution 18-299 Budget approval for 2019

Motion-*A motion was made by Commissioner Noll to approve the Budget for 2019.*

Seconded: Malone

Passed

2. Resolution 18-300 Regular Levy approval

Motion-*A motion was made by Commissioner Malone to approve the Regular Levy for 2019.*

Seconded: Noll

Passed

3. Resolution 18-301 EMS Levy approval

Motion-*A motion was made by Commissioner Noll to approve the EMS Levy for 2019.*

Seconded: Malone

Passed

4. Billing for EMS transports: Systems Design West serves as middleman for the billing of medical transports for both Riverside and East Pierce, and they are quite satisfied with them. Medical reports are now filed electronically, and the necessary information is transmitted to Systems Design. They interact with Medicare, Medicaid or the insurance company. We plan to only bill those entities. Commissioner Zuluaga brought up HIPA laws. Chief McCollum shared that we currently transport meeting those laws. Out of service time needs to be considered when delivering to hospitals other than our closest hospital, St. Francis. The revenue needs to go into a checking account.

ACTION ITEMS: Commissioners recommended turning over the contract to our attorney to review before signing. Chief will learn how to go about transitioning the funds to Pierce County's financial system, Workday.

5. Executive session called by Commissioner Zuluaga for the purpose of discussing an employee. Commissioners Zuluaga, Noll and Malone, and Chief McCollum adjourned into an executive session at 11:20 am. Commissioner Zuluaga reconvened the board meeting at 12:09 pm.

Announcements:

The next regular meeting will be Tues., December 11, 2018 at 9:00 AM.

Adjournment: Meeting adjourned at 12:09 PM

Approved By:

Chairman Zuluaga

Commissioner Malone

Commissioner Noll

Fire Chief/District Secretary