



Pierce County Fire District 13

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Minutes Board of Fire Commissioners Regular Meeting February 11, 2020

Commissioner Malone called the meeting to order at 9.03 AM and led all in the Pledge of Allegiance.

Roll Call led by Commissioner Malone to confirm quorum has been met. Present for the meeting: Commissioners Malone, and Noll (by Phone); and Chief Wassall.
Commissioner Zuluaga(excused)
Members of the Public and Staff: 5

CONSENT AGENDA:

Minutes: 5

Motion- A motion was made by Commissioner Noll to approve the meeting minutes of January 14, 2020 .

Seconded: Malone

Passed (Unanimous)

Motion- A motion was made by Commissioner Noll to approve the meeting minutes of January 28, 2020 .

Seconded: Malone

Passed (Unanimous)

Vouchers:

Motion-A motion was made by Commissioner Noll to approve vouchers #15627-#15665 for amount of \$29,252.70 for Monthly payables.

Seconded: Malone

Passed (Unanimous)

Motion-A motion was made by Commissioner Noll to approve voucher #15666 in the amount of 11,341.93 for Deposits: Sale of Dodge PU \$10,000.00, Dept of Rev \$463.65 unclaimed property, BVFF/Physical \$100.00, Quinn 2019 credit balance \$178.00, Warrant replacement Fitzgerald \$600.28.

Seconded: Malone

Passed (Unanimous)

SPECIAL REPORTS AND /OR STANDING COMMITTEES:

Chief's Report:

Calls: 11 total calls, 0 Fire Calls, 8 EMS, 3 Service Calls.

Staffing and Recruiting: CVA 2020-01 has begun and out of 20 recruits we have 5. We also currently have 4 in EMT school at Ashford/Elbe. 1 of the 4 has already gone through fire academy and the other 3 will most likely be going to fire academy in August. The August group is all but set, we currently have 8 that would like to go.

Financial Report:

GL Trial Balance cash on hand:	184,257.69
Less 2/11/2019 expenses	-(29,252.70)
Deposits (not yet posted)	<u>11,341.93</u>
Remaining cash on hand:	166,346.92

Reserves: \$ 128,624.61

Training: Our MSO has been updating the training calendar, we have brought on new EMT's, we are immersing them quickly to be able to know and work with the remaining fire fighters in a support roll. The Training Captain's position has been tested and I am finishing the final background investigations before bringing the candidates in for a Chief's interview. Anticipate having the new person start March 1st.

SS911: Nothing to report this month but I still need to reach out to SouthSound911 to review our run cards to make sure they know where our equipment is housed so we get the proper equipment dispatched to the call. We have been having trouble connecting with SouthSound911, they have created a new VPN "tunnel", but it has not worked, and we have been unable to download our calls to complete our reports.

Fleet Status: We haven't been able to get Engine 76 back to West Pierce for the remaining repairs that need to be completed. Staffing has been short, and we need 2 people to get the engine delivered. A76 will be leaving for Chehalis on Monday. We will be picking up a reserve aid car from Ashford/Elbe Friday, to keep us in service. We anticipate our new Aid 76 will be ready by the second week of March. We will service the Ashford/Elbe rig before returning to District 23.

Good of the Order: We have completed the outside below grade drain cleaning and have notified Pierce County so if needed, they can make a final inspection. We had Ferrell Gas come out to inspect the holding tank last week, we went through too much propane in too short of time. They inspected the lines from the tank to the building to check for leaks, none found but because of the scorch marks up the side of the water tank, by law he had to tag out the water heater. We have been looking at replacement of the water heater, it's 20 years old. We have 2 bids for replacing the furnaces at Station 77. First, is from the current company who has been doing the quarterly servicing and a second from a company out of Redmond. I have called others, but they have classified us as a commercial business and therefore will not bid on the project and 2 of the Companies suggested have not called back. I will continue to follow up before we have a bigger problem and then we can make some decisions on both projects.

MSO Report; Presented by MSO/LT Lanora Rosenberry:

1. We have processed 7 new EMT's in the last month. They have all had their skills evaluation

- 5/7 are clear to operate with WA DOH
- 1 is awaiting initial EMT initial certification with WA DOH
- 1 is currently working on remediation for an expired EMT

All have been attending drills and those who are cleared are signed up for shifts.

2. We have done some research and have determined that we would like to purchase a Laerdal Airway Management Trainer with our trauma grant.

- Its on-line price is \$2,281.00. We were able to negotiate the price to \$1,899.95 plus shipping.
- It allows us to train on all airway management activities, including BVM, OPA, NPA, Supraglottic airways, suction (with vomit) and IT intubation.
- All parts of the mannequin are replaceable
- We are looking to upgrade all current EMTs to supraglottic airway certification. Norma is planning to hold classes for that purpose in the Spring.

Revised Continuous Quality Improvement Plan

Training

Case Review/Performance Audits

Timeline and Report Writing

Commissioner Report:

Commissioner Noll.

1. Commissioner Noll commented that the PCFD13 website is not current. We have a commitment to community to have the information available and be current.
2. Survey to the department about the new retirement center. Looking for ideas and concerns.

Public Information Report-Presented by PIO Scott Watkins

OLD BUSINESS:

1. Town Center Update/Impacts.
Get a survey out to personnel for their ideas on impact of retirement center to community for April planning meeting.
No information provided by Pierce County or through attorney Sitken.
2. Status of Annual Report for 2019
Will be available for March 10 Commissioner's meeting.
3. Training Captain update
Background checks are currently being done.
4. Lexipol:
On hold
5. Resolution 20-309, 20-310 status

NEW BUSINESS:

1. Coronavirus Impact
Department has CDC updates
911 dispatch has flip charts to ask initial questions on exposure. 911 Operators will then forward that information to first responders.
MSO Coronavirus is a respiratory virus FE and EMT's to wear protective gear if needed.
Weekly Tuesday Drill's for FF and EMT have discussed protocols.
2. 2020 Legislative Session
Bill Volunteer pension enhancement would increase pension limits.
New bill shortens Commissioner's terms to 3 years
3. Public Education Forums for 2020 Calendar
CPR classes for Dash Point Rangers, Seabury schoolteachers.
Japanese students tour of facilities.
Norpoint preschool tours, 5 totals.
Pierce County Fire Chief meeting March 5 at Buckley Fire
Pierce County Finance employees, Jim and Katie, will be training staff March 23.

PUBLIC COMMENTS: Brent Addams Thank you for being chosen as a Training Captain candidate.

ANNOUNCEMENTS: The next regular meeting will be Tues., March 10, 2020 at 9:00 AM.

ADJOURNMENT: Meeting adjourned at 10.13 am

Approved By:

Chairman Noll

Commissioner Malone

Commissioner Zuluaga

Fire Chief/District Secretary