



Pierce County Fire District 13

4815 Wa-Tau-Ga Ave. N.E. • Browns Point, WA 98422
(253) 952-4776 • (253) 925-8889
www.PCFD13.org

**Minutes
Board of Fire Commissioners June 8, 2021**

Commissioner Noll called the meeting to order at 9:03 AM and led all in the Pledge of Allegiance.

Roll Call led by **Commissioner Noll (by Zoom)** to confirm quorum has been met. Present for the meeting: **Commissioners Malone (by Zoom) and Commissioner Zuluaga (by Zoom); and Chief Wassall (by Zoom): Captain Les Sandstrom (by Zoom)**

Members of the Public and Staff: 4

CONSENT AGENDA:

Minutes: Motion- A motion was made by **Commissioner Malone** to approve the meeting minutes of May 11, 2021 Regular Meeting.

Seconded Commissioner Zuluaga
Passed (Unanimous)

Minutes: Motion- A motion was made by **Commissioner Malone** to approve the meeting minutes of May 11, 2021 Special Meeting.

Seconded Commissioner Zuluaga
Passed (Unanimous)

Vouchers:

Motion-A motion was made by **Commissioner Noll** to approve vouchers #16531-#16580 for \$56,028.55 for monthly payables.

Seconded: Commissioner Zuluaga.
Passed (Unanimous)

Motion-A motion was made by **Commissioner Zuluaga** to approve vouchers #16581-#16581 for \$8,344.73 for Lease 2559-3-1 PU payable.

Seconded: Commissioner Malone.
Passed (Unanimous)

Correspondence:

None

SPECIAL REPORTS AND/OR STANDING COMMITTEES:

Chiefs Report:

Calls: 18 total calls, 2 Fire Calls, 13 EMS, 1 MVA, 1 Service Call and 1 Water Rescue Call.

Staffing and Recruiting: We received a few inquiries into our program here. As the weather gets warmer and the State allows more of us to get back to some of the things we used to do, we expect that to increase. We have had a few challenges with staffing, but that too is normal for us. Career departments are putting out word they are hiring, so we will see how that goes.

Financial Report:

GL Trial Balance cash on hand:	\$445,614.46
Less 06-08-2021 expenses	-64,373.28
Deposits (not yet posted)	<u>0.00</u>
Remaining cash on hand:	\$381,241.18

Reserves: \$257,201.00

Training: We have training set up with AMR and a paramedic. To see how we can assist if we get a bad call that requires us to ride with them to the hospital. On the 15th we are having a "Safety Stand Down". We are having this meeting in person and it will be catered by one of our citizens. This year's topic is; fire fighter rehabilitation. We will also be making this a modified awards banquet for the one we could not have in January 2020. We will be awarding Fire Fighter and Fire Officer of the Year, along with our other awards earned for 2020.

SS911: Nothing formal to report. I do have a meeting with them on Wednesday that covers operational items. I'm not sure what, if any operational changes will come with the new So Sound 911 building. Other than everyone will be under one roof.

Fleet Status: We received a call from West Pierce about 2 weeks ago asking if we were ready for an engine to go through its annual inspection and testing. We sent Engine 76 in and we expect her return later this week. Brakes and a couple of batteries are the big expenses so far. We will see if we can get Engine 77 in for hers the end of June. We will be replacing the serpentine belt on BR76 soon. BR76 fluids were all changed when we had the starter/transmission repaired.

Good of the Order: We are getting the academy ready to complete their studies. IFSAC testing is scheduled for the last weekend of June. Their graduation will be on June 28th at the BPIC. I have completed the CPR trainings scheduled for last month. Now I need to get them their on-line CPR cards. We sent out 19 RFQ's so far for our remodel project. We have an architect coming out later today to walk the property and see if we can build what we think we need. We held an Instructor I and II test last month, mixed results. I will be rescheduling. We saw a lot of fire last month. We were in Buckley at the "playhouse" with Riverside's Academy. We took our academy to North Bend. We had an opportunity to do some important live fire training on a small 1-bedroom house here in Browns Point. This fire training was invaluable to our department. Big thank you to B/C Rapozo for getting the house ready. We spent 2 weeks prior to the burn taking down the garage. We could not burn the garage because of exposures. We used that broken-down garage material for the fuel for the three fires that we were training on. Thanks to Sharn Preet for keeping all the recruits and instructors honest with the pulses and blood pressures. We have not had a structure fire here since 2016. Great news for both Browns Point and Dash Point neighbors.

MSO Report:

We are still in process of obtaining the grant for Zoll Auto Pulse. I was able to attend an Auto Pulse seminar at Gig Harbor Fire. The emphasis was on changing the culture in the fire service to neurologically impact outcomes.

There was information on procedures to that end and supporting data. I spoke with Zoll representative Terry Kehoe who is willing to come and do training with our department.

We purchased training videos from Action Training on infection control and skills. We are also discussing partnering with them as we have in the past on some training videos-specifically water rescue. They have interest in using our training in their videos in other areas, as well.

We have drilled this month on the 15th for safety stand down, with our focus on rehab. Captain Sandstrom and I are putting that together. We have asked one of our EMT's Sharn Tung to also participate.

Tonight, for OTEP, AMR is bringing their medics to brief and work with us on their ALS procedures.

GEMT: I have been working to obtain our National Provider Identifier number for the purposes of applying for the Ground Emergency Medical Transportation. We cannot move forward in the application process until we obtain that. Many thanks to Commissioner Zuluaga for setting up a Zoom meeting for us. Participants will be Commissioner Zuluaga, Chief Hallman of Tacoma EMS, and Teresa Green, Tacoma Fire Finance and Planning Manager, and PCFD13 Staff.

Commissioner(s) Report:

Commissioner Malone has filed for candidacy in the next election. Currently zero opposition
BPIC Zoom Meeting had Matt Heron as a speaker. He was discussing the current Town Center project

Commissioner Noll: PCFC's June 24th meeting speaker will be Hillary Franz.

PCFD13 July 13's Commissioner's meeting will be likely be held in person subject to Governor Inslee's announcements.

Public Information Report-Presented by PIO Scott Watkins

6017 visits to the Facebook-Capt. Sandstrom ball rescue.

284 new people visits to Website

Life at the Points Magazine July's copy will have PCFD13 on the front page

OLD BUSINESS:

1. Architect Solicitation process:

Two weeks announcement in the Seattle Times Newspaper

RFQ materials sent to 19 interested parties

Established ranking and evaluation committee (**Chief Wassall and Commissioner Zuluaga**)

July 30th, 2021 will have ranked Architects who submitted RFQ Packets

Negotiate with highest ranked Architect first.

2. Town Center Project Status:

Mitigation agreement has several issues to be resolved.

Urban vs rural level of service expectation.

Clarification of how \$3K monthly payments can be utilized.

Next Attorney meeting on 6.14.21.

When mitigation agreement is ready, schedule a special meeting to sign.

4. Reviewed revisions to Business, Strategic and Work Plans
Changed name of Business Plan to Business Model
3. Reviewed updates to SWOT
Review again in 6 months

NEW BUSINESS

1. Disposition of Surplus Property
Existing policy outdated
Commissioner Malone to review and give guidance
2. Architect evaluation process
Criteria will be established for judging and ranking
Chief Wassall and Commissioner Zuluaga will review submitted RFQ packets against criteria.
Chief Wassall and Commissioner Zuluaga will provide a ranked list of architects.
Special meeting may be held to share results and understand next steps.

PUBLIC COMMENTS:

None

ANNOUNCEMENTS: The next regular meeting will be Tues., July 13, 2021 at 9:00 AM.

ADJOURNMENT: Meeting adjourned at 11:03 am.

Approved By:

Chairman Noll

Commissioner Malone

Commissioner Zuluaga

Fire Chief/District Secretary