



Pierce County Fire District 13

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Minutes Board of Fire Commissioners Regular Meeting July 11, 2017

Present: Commissioners Zuluaga, Noll and Malone, Chief McCollum, Asst. Chief Wassall

Members of the Public and Staff: 3

Commissioner Zuluaga called the meeting to order at 9:10 AM and led all in the Pledge of Allegiance.

CONSENT AGENDA:

Minutes:

Motion- A motion was made by Commissioner Noll to approve the minutes of June 13, 2017 as amended.

Seconded: Malone

Passed

Minutes:

Motion- A motion was made by Commissioner Malone to approve the special minutes of June 13, 2017.

Seconded: Noll

Passed

Vouchers:

Motion- A motion was made by Commissioner Zuluaga to approve vouchers #13713 and #13714 for deposits in the total amount of \$195.00 for CPR training.

Seconded: Noll

Passed

Motion- A motion was made by Commissioner Noll to approve vouchers #13715 through #13815 in the amount of \$81,409.35 for monthly payables and quarterly reimbursements.

Seconded: Malone

Passed

Correspondence/Public Testimony:

Banner thank you and card from the Stice family was read.

Special Reports and /or Standing Committees:

July 11, 2017 Assistant Chiefs Report:

Calls: 24 total calls, 2 Fire (both beach fires), 2 Service, 18 EMS, 1 MVA, 1 Mutual Aid (car fire).

Staffing and Recruiting: We currently have 42 FF/EMT and EMT only personnel that are available to run calls. We are still getting calls about our upcoming academy and have approx. 15 applications. Two of which are already been told they're in if they haven't already been picked up by a career department. We have a draft schedule in place and are looking to fill the instructor slots soon.

Financial Report: Most of the second half taxes are in. After this month's payables, we will have a balance of \$209,981.63. We are under budget for the year as the budget tracker shows.

Training: Most of the training will focus on the new probationary personnel and our standard monthly training calendar.

SS911: Has officially departed from Lakewood and have moved in with the dispatch center in Puyallup.

Fleet Status:

Engine 77 is back in service and the previous leaks are gone and we have not seen any problems. BR76 was deployed to the Southerland Fire outside Wenatchee and then moved to the Silver Dollar fire, they returned last week. There were a couple of issues that came to light, not surprising being her first time out. We need to be able to draft water when working with DNR and we had a fuel delivery problem with the pump. DNR knows of the problem and they will repair when we bring the truck in...should be Thursday this week. BC Rapozo will take it to DNR and pick it up at the end of that same day. The "Boat"...we are in the process of setting up a test drive to confirm the boat is what we need and can handle the Sound and all the Sound has to offer. We purchased 5 dry suits to keep our people dry and as safe as we can while on the water.

Good of the Order:

We had a busy month and then some. June started with the Dash Point Dash in which FF/EMT Cline and I participated in full gear while LT Russo and BC Rapozo were on the water for the Aqua Run. We had the Gymboree kids here, ages from 3 to 6, and learned some fire safety. All got pictures in or on the Engine, some even ventured into the Aid Car. Buckley graduated their fire academy and Elexia Coop-Son (Anderson-Cooper) graduated also with her class at Bates. One of my former co-worker's (from Costco) sons graduated from the Thurston County fire academy and I was able to attend and offer words of encouragement. It blew his Dad away that I actually showed up. I told him that this is a BIG deal and should be acknowledged as such. Chelsea Motzer and I attended two, 2-day classes: Incident Safety Officer in DuPont and the second leg of a three-part Leadership class. The third leg is in Tumwater and only Chelsea will be able to attend with it beginning today. Both classes were offered by the National Fire Academy. Finishing the month with Chief McCollum's medical leave.

Commissioner's Report:

- 1) Commissioner Zuluaga congratulated the other Commissioners on the primary elections.
- 2) Water Rescue: Commissioner Zuluaga shared his research on water rescue boats, both new and used. Some are imports and recreational rated only boats. Hypalon tubes are better than what recreational boats offer. To change over the inflatables is about \$6k. A stand-up steering station in the middle offers better visibility and driver stability, but adds to the cost. He found there are very few professional grade, hypalon tube inflatable boats available. Zodiac offers a Bayrunner and a Pro model, and both are currently available at a boat dealership in Portland. Commissioner Zuluaga shared their quote of \$28,595 for a 16' Zodiac Bayrunner 500 rigid inflatable boat with a 70 hp motor and a trailer. He will take a trip after the meeting with one of our Lieutenants to view the ones in stock. The Commissioners agreed that funds could be moved from the reserves to cover the cost of the final water rescue vessel.

Public Information Report-Presented by PIO Leah Hensley:

Social Media:

Facebook. 946 likes and 939 following.

Facebook posts since June 13th

- 1) Gymboree Preschoolers visited Station 1 for a tour on June 22nd. Post: Firefighters in their gear can seem scary to small kids; get to know your local firefighters before an emergency happens. The post includes a photo of FF Ryan Brumfield in his gear giving high-fives to the kids. 38 Likes and Loves. 1,314 people reached.
- 2) June 24th; Seabury School shared a post and photo: "These future babysitters, junior counselors, good citizens are spending the warmest, sunniest Saturday of the year earning their CPR/First Aid certifications." 23 Likes and Loves (on the Seabury FB page)
 - a. PIO Hensley shared this post on the agency FB page; "PIO Leah Hensley teaching CPR/AED & First Aid for Seabury Middle Schoolers attending leadership training. To attend an upcoming CPR class visit www.piercefire13.org." 5 likes; 278 people reached.
- 3) Community Accolade: Chrystal Lameman (who changed an old rating comment), "A very special "thank you" to Casey, Aaron, and Nick for responding to a call regarding my elderly neighbor. They arrived quickly to check his vitals as requested. But while there they showed so much respect and compassion, it was truly heart-warming. My neighbor is blind and his beloved wife passed away earlier this week. He is struggling with the inability to eat and drink as well as intense grief. They took the time to introduce themselves, kneeling down beside him while they spoke, and even figured out what 18 degrees Celsius converts to in Fahrenheit (now we know!) as they repeatedly adjusted his a/c for some additional comfort.

Hearing them say his vitals were good, put him at ease - he was so scared. It was one of those "had to be there moments" to fully understand, but it was a tender moment from some of Browns Points' finest and we should all be proud to have such compassionate people serving our community.

Thank you also for teaching my sons the ‘secret’ handshake ☺ They’ve now mastered it.”

- a. Due to this person making a major change we have now lost a previous accolade that she made in December of 2013.
- b. It is my recommendation that we determine a best course of action for social media sharing from public correspondence.

Twitter. 35 Following. 44 Followers. No new posts. No community accolades to report.

- 1) PIO Hensley will do better at cross posting information shared on FB on Twitter here-in.

Website: On 7/7/2017 minor adjustments to the website were made by PIO Hensley.

- 1) Update to the ‘HOME’ page to remove the fireworks information
- 2) Created a new page (currently hidden) ‘RESOURCES & LINKS’ where this type of information can be found in the future.
- 3) ‘Agendas and Meetings’ and verbiage has been added to the end of the Fire Commissioners page name to better help community members looking for the agendas and minutes for the commissioner’s meetings.

Past Community Events

- 1) June 22nd Two Gymboree Preschool groups came out to meet the firefighters. PIO Hensley received a text from the trip organizer that stated this: “Hi Leah! Can you show this to firefighter Ashley? This little girl was so excited that there was a girl firefighter today. He mom just sent this [photo] to me. She is being very serious.” The text continues to explain and a photo is attached of little Victoria with unique headwear pretending to be firefighter Ashley. Due to the nature of the photo the texter requested that the photo not be shared on social media, but she “thought it might make Ashley feel good she made an impression.”
- 2) June 24th PIO Hensley conducted a CPR/AED & First Aid course on behalf of PCFD13 for the Leadership Course for Seabury Middle Schoolers. The group learned a lot and is looking forward to future courses.
- 3) June 26th at 7pm a Town Hall Meeting was held a BPIC in regards to the Pink Salmon Run. The Fire Chiefs may have more information on this event as PIO Hensley was unable to attend.
- 4) July 4th PCFD13 participated in the Fourth of July Browns Point Parade; great turn out. Looking for photos from the day. Please send to publicinfo@piercefir13.org.

Upcoming Community Events for the Fire Department

CPR/AED & First Aid Class; September 30th which is posted on the website.

ACTION ITEM: Leah will do more research on the required retention and our responsibility, and more info on whether she recommends we turn off the Facebook comments feature. To be presented at next month’s meeting.

Old Business:

- 1) Archive/Records Management Update from Leah Hensley: Currently listing records for the destruction log, and organizing and documenting the records we are keeping. Ongoing/work in progress.

- 2) Review and Update of SOP Section: 1310A2 Policy Approval Procedure: Name of SOP changed to Policy Approval & Revision Procedure. Minor changes made and updated.

Motion- A motion was made by Commissioner Malone to accept the changes presented on the SOP Section 110A2 Policy Approval Procedure, as noted.

Seconded: Noll

Passed

- 3) Review and Update of SOP Section: 1710 Annual Goals and Objectives: Name of SOP changed to Annual Planning Meeting. Other minor changes made and updated.

Motion- A motion was made by Commissioner Malone to accept the policy revisions presented on the SOP Section 1710 Annual Goals and Objectives, as noted.

Seconded: Noll

Passed

- 4) 2017 Work Plan:

- a. Mailing list / e-mail list: Commissioner Malone shared that Constant Contact is one commercial source. PIO is working on a future community survey and will include the question of how each family would prefer to receive information, and what services they would like to receive from us. Commissioner Noll suggested we send e-mails to key contacts at local organizations and those key contacts can share the info with their groups.

- b. Expand educational opportunities to include financial support:

ACTION ITEM: Chief will explore options to assist people financially on getting EMT training.

New Business:

- 1) Home/Workplace Inspection Plan – postponed to Aug. meeting.
- 2) Post Hospital Follow-ups – postponed to Aug. meeting.
- 3) Fire Extinguisher Training – postponed to Aug. meeting.
- 4) Ride-Along Policy/Volume – postponed to Aug. meeting.

Announcements:

The next regular meeting will be Tues., August 8, 2017 at 9:00 AM

Adjournment: Meeting adjourned at 11:31 AM

Approved By:

Chairman Zuluaga

Commissioner Malone

Commissioner Noll

Fire Chief/District Secretary