

Regular Commissioners' Meeting Agenda
7.11.2023 – 9:00 AM
Pierce County Fire District 13

Consent Agenda

Meeting Called to Order:

by _____ at _____

Pledge of Allegiance: led by: _____

Roll Call

Prior Minutes June 13, 2023, Regular Minutes

Voucher (s):

#17985- 18021 in the amount of \$58,885.85 for Monthly Payables.

#17950-17984 in the amount of \$20,494.13 for Q2 Vol Payroll.

#18022 for Deposits = \$4,259.05

System Design = \$1,513.05

Wildland Hot Rock=\$2,746.00

Correspondence:

Special Reports and/or Standing Committees:

1. Chief's Report Update:
 - Calls
 - Training
 - Staffing/Recruiting
 - Fleet Status
 - Building Maintenance
2. Financial Report: Cash balance, reserve account balance, BARS Account Balance
3. MSO Report
4. Commissioner(s) Report
5. PIO Public Communications Report: Website & Social Media Update

South Sound 911 Presentation:

Deborah Grady, Executive Director

Old Business:

1. Dash Point Station Concrete Replace
2. Brush Truck Status
3. Town Center Project
4. Fire Engine Requirements

New Business:

1. 2023 Property Tax Assessment

Public Comments:

Announcements: Next regular Commissioner's Meeting Tues. August 8, 2023 @ 9:00 AM if quorum is met.

Adjournment



Pierce County Fire District 13

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**Minutes
Board of Fire Commissioners June 13, 2023**

Commissioner Noll called the meeting to order at 9:02 AM and led all in the Pledge of Allegiance.

Roll Call led by Commissioner Noll to confirm quorum has been met. Present for the meeting: Commissioner Malone, Commissioner Zuluaga, Chief Wassall.

Members of the Public and Staff 6

CONSENT AGENDA:

Minutes: Motion- A motion was made by Commissioner Malone to approve the meeting minutes for May 9, 2023, Regular Meeting.

Seconded Commissioner Zuluaga

Passed (Unanimous)

Minutes: Motion- A motion was made by Commissioner Zuluaga to approve the minutes for May 9, 2023, Special Meeting.

Seconded Commissioner Malone

Passed (Unanimous)

Vouchers:

Motion-A motion was made by Commissioner Zuluaga to approve vouchers, #17902-17941 in the amount of \$64,434.44 for Monthly Payables.

Second: Commissioner Malone.

Passed (Unanimous)

Motion-A motion was made by Commissioner Zuluaga to approve vouchers, #17942-17942 in the amount of \$745.54 for additional Monthly Payables.

Second: Commissioner Malone.

Motion-A motion was made by Commissioner Zuluaga to approve vouchers, #17944-17948 in the amount of \$7008.64 for several other (Pierce County) Monthly Payables.

Second: Commissioner Malone.

Motion-A motion was made by Commissioner Zuluaga to approve vouchers, #17900-17900 in the amount of \$3,115.18 for Deposits.

Seconded: Commissioner Noll

Passed (Unanimous)

Correspondence:

None

Chief's Report

Calls: 11 total calls, 1 fire call, 6, EMS calls, 3 Service Calls, 1 for parking and 1 water rescue, 1 Mutual Aid Call (MVA - Fire). A76, had 3 transports.

Staffing and Recruiting: We have added 5 new EMT's to the roster. They are waiting for confirmation to take the NREMT. We will then do Norma's (Pierce County) paperwork and in about 3 weeks they will have their EMT certificates. Our 2 fire academy recruits are progressing. They are about to finish with the fire side and moving soon into HazMat. We should have 10 recruits in the fall fire academy. Riverside Fire & Rescue will be the host. I have already made up a schedule in case we need to host, if we do, the academy will start August 7th.

Financial Report:

GL Trial Balance cash on hand:	\$559,463.80
Less 06-13-2023 expenses	-72,188.62
Deposits (not yet posted)	<u>\$ 0</u>
Remaining cash on hand:	\$494,283.82

Reserves: \$582,501.98

Training: Captain Fitzgerald and LT Tapia have completed Rescue Systems 1. We are currently reviewing our equipment and ordering replacements when needed. The car over East Side Dr shows that when we need it, we need it. We had a productive Officer's Meeting last month; staffing was the big topic and we have been seeing results. June is Fire Fighter Safety Standdown Month. This year's topic is Lithium-ion Battery Fires, we discussed the different manufacturers and how we all as consumers do not charge our products correctly.

SS911: Nothing to report. Not able to attend.

Fleet Status: If anyone has been on East Side Dr lately, and cannot find the fire station, E77 laid down some breadcrumbs last Saturday night after a smoke investigation call. We were able to have West Pierce Maintenance look at E77 and replace the broken hose. We are now watching to see if that fixes the leak. We have several vehicles that need an oil change. We will begin scheduling those. We asked about the annual service for the engines at West Pierce, they have not given us a date yet.

Good of the Order: We have asked HME for a quote for the engine that was delivered to King 20 last month. Brent has been in contact with new and used dealers asking questions and trying to find our next engine. Sourcewell is a broker that allows fire departments to make purchases that others have made. We have an account set up with them. We would need to make sure the first purchase was made properly so we do not get into trouble. I sent an email out to the department letting everyone know that this 4th of July will amount to a 4-day holiday. Start thinking about staffing the department. I told them I am not looking for anyone to work all 4 days. We do need at least 3 people on shift for every shift over those 4 days. Currently, there has not been a burn ban placed in Pierce County. I expect one to start before next week. LT

Tapia had E77 at St Matthew for Kids and Hoses. Father Kendall and 1 family went all through the engine and flowed water, reports were all had a wonderful time, thank you LT Tapia.

MSO Report:

Looking into cost recovery dollars for MVA's. Find a new billing schedule.

We need to strike current fees from original resolution.

Discussion on online yoga classes and the importance of being healthy.

We need to gather employee hours during COVID for FEMA.

BC Rapozo and LT Dawson are gathering the EMT Certs that need to be renewed.

Commissioner(s) Report:

Commissioner Malone:

BPIC Social is tonight June 13, 2023

Discussion on Supreme Court response to warrantless search.

Commissioner Noll:

Is BR76 ready for deployment? Yes.

South Sound 911 Executive Director Deborah Grady will be presenting at the July commissioners meeting.

Discussion on local drug use and if PCFD#13 is ready to treat drug use cases.

Appears that Dash Point park and pier reconstruction project is moving forward.

Commissioner Zuluaga:

Town Center: SEPA permit is being reviewed by the County.

Local contractor interested in doing the concrete for Sta76.

We have the approval to update Sta76 residence quarters.

Special Presentation:

Bill Billings, from Evergreen Fire Apparatus stopped by to discuss fire engine options with HME and Alexis. HME has reduced their engine manufacturing down to just 6 body types in 2023.

They have formed a partnership with Alexis and that can provide more options. Prices are now over \$725k per engine. Lead times to order and receive an engine can approach 18-24 months.

OLD BUSINESS:

1. Planning Meeting – Document Updates

Commissioner Noll presented updated documents.

Minor changes need to be made.

Will post the newest documents to the website when available.

2. Planning Meeting – Priorities

Sta76 concrete driveway

Send specs to Snure to write up notice for newspaper.

Type 1 Engine

Presentation from HME

3. Technology Upgrade Status

Existing website will continue for up to one year while the Streamline site is being developed.

4. Updates –

a. Town Center:

Bill Cantas has notified us of recent permit activity with some changes to the original plans

b. St Matthew:

Dave N met with Terry Ellofson (Senior Vestry Warden) for St Matthews. Terry has been our key contact since Kendal Haynes took another job. Terry will initiate discussion with regional diocese staff about the long-term intentions and future options for the St Matthew church.

She is aware of Fire District 13’s need for more space and a modern fire station.

NEW BUSINESS:

1. Piggyback Purchase Rules/Process:

Sole Source (piggybacking) handout provided to familiarize us with the process to participate in cooperative purchasing arrangements where one party has already done much of the work (eg. Preparing specifications) and can potentially assist us with obtaining better pricing and saving time.

2. Recruiting Volunteers

The new Academy will start Aug 7, 2023.

What are the other options to draw recruits?

New Ideas?

3. Impact of Tax Increment Financing

Handout provided via a resource at MRSC to explain the impact of this recent legislation.

Taxing districts (like FD #13) can experience a delay in receiving increases in their property tax due to the new construction within the increment area. With TIF, a local taxing district may have to wait until the TIF period is over which could be up to 25 years.

Public COMMENTS: None

ANNOUNCEMENTS: The next regular meeting will be Tues., July 11, 2023, at 9:00 AM.

ADJOURNMENT: Meeting adjourned at 12:58 pm.

Approved By:

Chairman Noll

Commissioner Malone

Commissioner Zuluaga

Fire Chief/District Secretary