



Pierce County Fire District 13

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Minutes Board of Fire Commissioners Regular Meeting February 12, 2019

Present: Commissioners Zuluaga and Malone, Chief McCollum and Asst. Chief Wassall.
Commissioner Noll called in.

Members of the Public and Staff: 3

Commissioner Zuluaga called the meeting to order at 9:00 AM and led all in the Pledge of Allegiance.

CONSENT AGENDA:

Minutes:

Motion- A motion was made by Commissioner Malone to approve the revised minutes of January 8, 2019

Seconded: Noll
Passed

Vouchers:

Motion- A motion was made by Commissioner Zuluaga to approve voucher #14905 in the amount of \$100.00 for a deposit from the Board of Volunteer Firefighters Physical Reimbursements.

Seconded: Noll
Passed

Motion- A motion was made by Commissioner Malone to approve vouchers 14906 through #14947 in the amount of \$34,981.93 for monthly payables

Seconded: Noll
Passed

CORRESPONDENCE/PUBLIC TESTIMONY:

- 1) None

SPECIAL REPORTS AND /OR STANDING COMMITTEES:

Chief's Report February 12th, 2019 Chiefs Report:

Calls: 26 total calls, 1 Fire, 2 Mutual Aid, 19 EMS, 4 service calls.

Staffing and Recruiting: Down to 2 in the Buckley academy. 6 graduating next week from Graham.

Financial Report:

GL Trial Balance cash on hand:	133,672.44
Less 02/12/2019 expenses	- (34,981.93)
Deposits (not yet posted)	<u>0</u>
Remaining cash on hand:	98,690.51

Reserves: \$ 128,968.71

Training: Sending 4 to the EMS conference next month in Ocean Shores. EVIP train the trainer classes were well attended.

SS911: Architectural drawings of the new building are out. Should go out to bid in May. Current plans are that construction to start in September.

Fleet Status: All vehicles are operational.

Good of the Order: Captain Szarko training on the accounting system and NFIR reports. I am instructing a hybrid-learning Fire Instructor 1 class. 17 students enrolled. Class will test out the first Saturday in May. Japanese exchange program is this Thursday. Women from a Japanese college visit the station to study our fire culture. I will not be in attendance as I will be having surgery on my right eye that day. Most likely will be recovering all next week.

Commissioner(s) Report

Commissioner Noll had several reminders for the commissioners and chiefs regarding the April Pierce County Fire Commissioner’s Meeting to be held at Browns Point Fire Department on April 25th at 7pm. Noll also reminded the commissioners to submit the F-1 Financial Affairs statement online by April 15th

Commissioner Noll would like to see the following topics covered in the Annual Planning Meeting including the town center development impacts, fleet replacement forecast and funding, district revenue forecast and capital needs, staffing and recruiting and expanded SWOT review.

Public Information Report-Presented by PIO Leah Hensley

Social Media:

Facebook. 1,136 likes and 1,142 following.

Facebook posts since last Fire Commissioner’s Meeting

1/14/2019; Shared a post from Puget Sound Clean Air Agency regarding the Stage 1 Burn Ban in effect in Greater Pierce County. No reactions.

1/17/2019; Shared a post from Puget Sound Clean Air Agency regarding the Burn Ban being lifted. 2 likes.

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1/22/2019; Give-n-Grow Kids visit Browns Point Fire Department article shared from PCFD13 website. *1 share; 5 likes.*

1/31/2019; "On Monday at noon, PCEM will test the outdoor lehar warning sirens in the Puyallup River Valley. This test takes place the first Monday of every month. A PCAAlert will be launched Monday at 9am to remind opt-in residents." *1 share. 7 likes.*

2/3/2019; "We will be at QFC in NE Tacoma from 0800-1400 raising funds for the Luekemia and Lymphoma Society. We are getting festive for Gameday so come out and join us!" Link to event on Facebook for location and more information. *Comment added by Szarko for link for how to donate online. 1 share and 21 reactions.*

2/7/2019; "PCFD13 Volunteers! Congratulations for and Thank you for your hard work and dedication to service!" Link to PCFD13 website for article and photos. *1 share, 7 reactions and comments???*

Twitter. 34 Following. 133 Followers.

1/22/2019; Give-n-Grow Kids visit Browns Point Fire Department article shared from PCFD13 website. *1 share; 5 likes*

2/7/2019; "PCFD13 Volunteers! Congratulations for and Thank you for your hard work and dedication to service!" Link to PCFD13 website for article and photos.

Website. Two articles (as mentioned above) posted to the website and shared on social media.

2/11/2019; Updated the Fire Command Staff and Elected Officials website to reflect changes in the command team.

OLD BUSINESS:

- 1) Commissioner No!! wanted to know if there were updates with Systems Design for EMS billing. Chief McCollum is examining the process and use of the system to ensure we are ready to use the system effectively. This will be addressed in the March Fire Commissioner's Meeting.

NEW BUSINESS:

- 1) Safety Committee (What do they do?). Per Chief McCollum the fire district is required to have a safety committee per Washington State Department of Labor & Industries and they are required to meet quarterly. The committee will focus on safety related issues and put forth recommendations for safety change.
- 2) Impact from WA State Measles Outbreak. Commissioner No!! wants to know how PCFD13 EMS personnel would respond to a patient with measles. Fire Chief confirmed that EMTs are required to be vaccinated to volunteer or work in the state and there are protocols fore protecting personnel on all calls.

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3) Commissioner Noll had three points of interest for consideration:

- A. Recommended viewing the Washington Fire Chiefs website at washingtonfirechiefs.com as a source of excellent overall information, including a weekly summary of fire related Washington state legislation in process. The Fire Chiefs priorities and top 5 issues relate to:
- Sustainable Funding (restructure 1% levy lid cap, EMS Cap increase to .75)
 - Fire training academy funding
 - Improve volunteer fire fighter pension
 - incentivize regionalization
 - Funding for state all risk mobilization
- B. There is potential for a fire district to 'annex' islands of property within the district that do not contribute any property tax money yet there still receive coverage from the fire department. Cliff mentioned that there is potentially one such property within the district.
- C. There is a bill (HB 1670) which would increase bid limits for equipment and public works. The bid limit for equipment would increase from \$10k to \$40k without having to go out for bids. The bid limit on facility construction would increase from \$20k to \$30k.

Announcements:

The next regular meeting will be Tues., March 12, 2019 at 9:00 AM.

Adjournment: Meeting adjourned at 10:05 AM

Approved By:

Chairman Zuluaga

Commissioner Malone

Commissioner Noll

Fire Chief/District Secretary