



Pierce County Fire District 13

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Minutes Board of Fire Commissioners Regular Meeting January 8, 2019

Present: Commissioners Zuluaga, Noll and Malone, Chief McCollum and Asst. Chief Wassall.

Members of the Public and Staff: 3

Commissioner Zuluaga called the meeting to order at 9:09 AM and led all in the Pledge of Allegiance.

CONSENT AGENDA:

Minutes:

Motion- A motion was made by Commissioner Malone to approve the revised minutes of November 13, 2018.

Seconded: Noll

Passed

Vouchers:

Motion- A motion was made by Commissioner Noll to approve voucher #14819 in the amount of \$2,859.00 for a deposit from City of Tacoma for an LED light conversion rebate for both stations.

Seconded: Malone

Passed

Motion- A motion was made by Commissioner Malone to approve vouchers #14820 through #14904 in the amount of \$56,059.93 for monthly payables and quarterly reimbursements.

Seconded: Noll

Passed

CORRESPONDENCE/PUBLIC TESTIMONY:

- 1) Christmas cards from: NHTS National Hose Testing Crews, The Jordan's, The Peterson's, The Monohan's, Hentschell & Assoc., and the Tacoma Fire Dept.

SPECIAL REPORTS AND /OR STANDING COMMITTEES:

Chief's Report

Calls: 29 total calls, 2 Fire, 1 Mutual Aid, 21 EMS, 6 service calls.

Staffing and Recruiting: Sent 4 to the Buckley academy. 6 graduating next month from Graham.

Financial Report:

GL Trial Balance cash on hand:	182,083.47
Less 01/08/2019 Expenses:	(56,059.93)
Deposits (not yet posted):	<u>2,859.00</u>
Remaining cash on hand:	128,882.54

Reserves: 118,968.72

Training: Finished the year strong. New 2019 Training calendar in motion and follows the three-year training plan which complies with the WAC.

SS911: December meeting cancelled. Meeting this Friday.

Fleet Status: All vehicles are operational.

Good of the Order: Day shift Captains position offered to Luis Szarko. He will start in March. FF Dinner is the 26th, don't forget.

Chief provided copies of the training schedule for 2019 to the Commissioners.

Chief Wassall noted we applied for a Fire House Subs grant for replacement nozzles.

Commissioner(s) Report

Commissioner Noll commented he was pleased about the funds that went into the reserve fund, and asked if there were policies related to the reserve account transactions. Chief McCollum said the County policy states it takes Commissioner action. It was discussed that PCFD13 should have a specific policy.

ACTION ITEM: Create a dept. policy to address approval for reserve fund large expenditures.

Commissioner Zuluaga talked about the Debt Planning information from Jim Blumenthal, Vice President with Martin Nelson and Company, and the cost of vehicle replacements. The document reviews how to finance apparatus replacement. Commissioner Zuluaga indicated that the amortization is normally 7 – 10 years and that we get the best interest rate available, approximately 3%. There was additional discussion on future needs based on double the call volume with the Town Center development: Fire & EMS vehicles, vehicle storage and possible building expansion to house an additional EMS vehicle.

Public Information Report-Presented by PIO Leah Hensley

Social Media:

Facebook. 1,132 likes and 1,138 following.

Facebook posts since last Fire Commissioner's Meeting

12/12/2018; Happy Holidays from Pierce County Fire District 13 & Santa with Mrs. Claus!

Fun Fact: Ruth (center/red hat), who participates in this BPIC event was one of the last original Hotfooters! More info to come soon. *51 reactions; 454 people reached*

12/18/2018; Come support PCFD13 volunteer firefighters fundraiser for the upcoming Stairclimb. Can't attend? You can still donate online: <http://www.llswa.org/site/TR/LLSWA/llswaFF>. *10 reactions, 208 people reached.*

12/20/2018; Engine 77 with a crew of four responded with the South Puget Sound Strike Team in response to the tornado that touched down in Port Orchard. They were assigned to help evacuate the citizens from the impact area and assist in gaining access to damaged structures.

The crew consisted of: Asst Chief Jim Wassall, officer, Lenora Rosenberry, driver/operator, Mollie Sundvik, FF/EMT/LPN, Doug Crane, FF/EMT.

Neighbors helping neighbors when disaster strikes. This crew was willing to put themselves into harm's way to help perfect strangers. Strong work indeed!

The engine and crew came back safely Tuesday night. *81 reactions, 3 shares, 855 people reached. 7 comments.*

12/22/2018; Here comes holiday cheer in Browns Point! Brought to you by your firefighters! 38 reactions, 3 shares, 1,168 people reached, 4 comments.

12/23/2018; Thank you for your continued support of the Stairclimb! We will be continuing our effort in 2019! Each year Pierce County Fire District 13 (PCFD13) volunteer firefighters/EMTs participate in the Scott Firefighter Stairclimb to raise funding for The Leukemia & Lymphoma Society. The climb is happening in March. The firefighters gear up and climb the stairs up to 788 feet of vertical elevation, 69 flights of stairs, with 1,356 steps. This climb can be a challenge for anyone in good physical condition; imagine doing it wearing 60 pounds of extra clothing and an air tank on your back. Cannot make it out to the events? Consider donating online! [Photos of them at the event were posted.

<http://www.llswa.org/site/TR/LLSWA/llswaFF>. 575 people reached. 39 reactions, 2 shares, 1 comment.

Twitter. 35 Following. 125 Followers. No new updates to report.

Website. Updates to the Meeting Dates, Agenda and Minutes was updated to reflect 2019 Fire Commissioner Meetings. The 2018 content was added to the archive page.

Updates to the Fire Command Staff & Elected Officials page to reflect the current Lieutenants.

OLD BUSINESS:

1. Town Center development updates: Guests, Dennis Bryant, part owner of Living Care Lifestyles (operating under brand name Quail Park Communities) and Matt Herron, owner of the Town Center introduced themselves. They shared 2 different site plans. Once costed and more formal architectural plans are in place, they will return with more detailed plans. They stated they will not exceed the County's height restrictions and that they are limited to a certain number of dwelling units per acre. Commissioner Zuluaga shared the concern that the increase in call volume needs to be proportional to the revenue received by the Fire Department. The levy amount on the increased

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assessed value of the Town Center will not be sufficient to cover staffing and equipment needs. A possible future contract for EMS services was discussed. Mr. Bryant shared that they deal with other volunteer fire departments and he will return with call information from their other facilities. He also stated that a successful Fire Department is important to them and their goals too, and said they want to cover their impact and offer community goodwill.

2. Billing for EMS transports: Chief McCollum shared the contract amendments received. There was discussion on size of newer equipment. Aid vehicles are getting larger. The Commissioners discussed the contract revisions and found them acceptable. Chief will check on whether we are still able to get a Medicare number for 2019, which is necessary for billing Medicare. We have the option to be able to waive a billing for certain situations.

ACTION ITEMS: Two resolutions will be needed at Feb. meeting.

Motion-A motion was made by Commissioner Noll to authorize Chief McCollum to establish an EMS billing policy and program for PCFD #13.

Seconded: Malone

Passed

Motion-A motion was made by Commissioner Malone to sign a contract with Systems Design to move the EMS billing program forward.

Seconded: Noll

Passed

Motion-A motion was made by Commissioner Noll to establish a checking account (First Citizens Bank) to correspond with our EMS billing.

Seconded: Malone

Passed

Announcements:

The next regular meeting will be Tues., February 12, 2019 at 9:00 AM.

Adjournment: Meeting adjourned at 11:34 PM

Approved By:

Chairman Zuluaga

Commissioner Malone

Commissioner Noll

Fire Chief/District Secretary