



## Pierce County Fire District 13

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### Minutes Board of Fire Commissioners Regular Meeting March 12, 2019

Present: Commissioners Zuluaga, Malone and Noll, Chief McCollum and Asst. Chief Wassall.

Members of the Public and Staff: 5

Commissioner Zuluaga called the meeting to order at 9:01 AM and led all in the Pledge of Allegiance.

#### CONSENT AGENDA:

##### Minutes:

**Motion-** A motion was made by Commissioner Noll to approve the minutes of February 12, 2019.

**Seconded:** Malone  
**Passed**

##### Vouchers:

**Motion-** A motion was made by Commissioner Malone to approve vouchers #14948 through #14987 in the amount of \$41,162.18 for monthly payables.

**Seconded:** Noll  
**Passed**

#### CORRESPONDENCE/PUBLIC TESTIMONY:

- 1) Thank you card from Ms. Rona's class at the Northpoint Coop Preschool for our visit.
- 2) Thank you book from Northpoint Coop Preschool filled with drawings from each preschooler for the fire truck and the water spraying demonstration at their location.
- 3) Thank you card from Pac 308 Lion's Den for their visit to Browns Point Station 77.

#### SPECIAL REPORTS AND /OR STANDING COMMITTEES:

##### Chief's Report

**Calls:** 10 total calls, 2 fire, 4 EMS, 4 service calls.

**Staffing and Recruiting:** 2 in the Buckley academy. Collecting applications for August academy. Have a couple of laterals we are looking at.

**Financial Report:**

GL Trial Balance cash on hand:	113,262.40
Less 02/12/2019 expenses	- (41,162.18)
Deposits (not yet posted)	<u>0</u>
Remaining cash on hand:	72,100.22

Reserves: \$ 128,965.01

**Training:** Sending 4 to the EMS conference this month in Ocean Shores. Probationary firefighters working on driver's training and pumps.

**SS911:** Expect a September bid on the building. A number of retirements and shifting of personnel at SS911. Ken Sharp stepping down as Fire Service Deputy Director and retiring in May. Tacoma Chief, Jim Duggan, will retire this month and assume the Deputy Director's job in May. This is a good thing.

**Fleet Status:** All vehicles are operational. Aid76 will go in for annual service in the next two weeks.

**Good of the Order:** Captain Szarko training is going well. I am pleased with his progress.

Scott Stair climb was a success. Capt Szarko shared that \$11, 623 had been raised. He also shared a video taken by Sehar Bokhari during the event.

Getting revised quotes on interior painting. County Chiefs meet here next month as do the Commissioners.

DNR Grant 50% funded. Assistant Chief Wassall shared that a grant has been submitted to the WA Wildland 2019 Volunteer Fire Assistance Phase 1 Grant program for a 50/50 grant requesting \$2,455 for 50% towards gear and equipment.

Trauma Grant of \$1,700 was used for new scoop stretcher and small replacement equipment. Jody Ferguson is the new director of Pierce County Department of Emergency Management (PCDEM).

House Burn of gutted home on the corner of Spring St. and Eastside Dr. occurring on Sat., March 30<sup>th</sup>. The burn has been approved by the Puget Sound Clean Air Agency and the Pierce County Building Department. It passed the necessary asbestos inspections required by law. Neighbors will be notified.

### **Commissioner(s) Report**

- 1) Commissioner Noll reminded the other Commissioners that they have to complete an F1 report by April 15<sup>th</sup> which can be done online.
- 2) Commissioner Noll asked about updates on Systems Design for EMS billing. Chief McCollum reported he is continuing to review this and feels we need more time for system training before making a decision to move forward.
- 3) Commissioner Noll asked about Safety Meeting results. Assistant Chief Wassall reported we made a few upgrades to the lighting of the aid vehicle. Wear and tear on the building was also reviewed and is being addressing. To keep compliant with safety equipment, we will be ordering 5 new sets of Personal Protective Equipment (PPE). Self Contained Breathing Apparatus (SCBA's) have another 8 years before they have to be replaced.

ACTION ITEM: Continue to check on SCBA certification for Draeger equipment since Draeger is no longer a vendor with LN Curtis.

- 4) Commissioner Noll reported on legislation. One bill on increasing volunteer firefighter pension benefits increasing \$50 per month and removing the cap; another on increasing bid limits, and another for mobilization reports which has passed the House.
- 5) Commissioner Malone asked if we had been contacted regarding the BPIC gates. Chief reported nothing of note, a couple of calls to allow contractors in/out. Commissioner Malone noted the antennae is being torn off so reception is affected.

### **Public Information Report-Presented by PIO Leah Hensley**

Social Media:

Facebook. 1,146 likes and 1,155 following.

#### *Facebook posts since last Fire Commissioner's Meeting*

2/14/2019; Shared from website: article with photos about Niigata Home-Stay Group. Thanks for visiting ladies. *37 reactions, 0 shares, 573 people reached.*

2/22/2019; Shared from website: article with photos introducing new Captain Szarko. *67 reactions, 7 shares, 1,604 people reached. 17 comments.*

2/27/2019; Shared from website: article with photos about Northpoint Cooperative Preschool. *33 reactions, 2 shares, 683 people reached. 1 comment: photo sharing the 'thank you' poster from the preschool.*

2/27/2019; Shared link to 'Close Before You Doze' from [www.closeyourdoor.org](http://www.closeyourdoor.org) website. *19 reactions, 3 shares, 534 people reached. 0 comments.*

2/28/2019; Created an event for the Browns Point and Dash Point Firefighters Association raising funds for The Leukemia and Lymphoma Society. Links for donating online were added. *10 reactions, 0 shares, 151 people reached. 0 comments.*

3/1/2019; PSA regarding the Puyallup River Valley testing alarms for lehar warning sirens. *3 reactions, 1 shares, 275 people reached. 0 comments.*

3/2/2019; Come out and visit Browns Point – Dash Point Firefighters Association raising money for the upcoming stair climb and stop by the Local Girl Scout Troop 41311 booth and buy some cookies, too! Pictured: Lieutenant Kyle Michaud and Captain Luis Szarko with two Girl Scouts. *19 reactions, 1 shares, 400 people reached. 0 comments.*

3/8/2019; As of today, the Browns Point – Dash Point Firefighters Association has raised a total of \$10,607 for the stairclimb. Their goal is \$11,000, which is for the Leukemia and Lymphoma Fundraiser for the Staiclimb this coming Sunday! Consider donating online to help these fine men and women reach (or exceed) their goal! (A link was added). *14 reactions, 7 shares, 1,288 people reached. 1 comments.*

Twitter. 34 Following. 147 Followers.

3/2/2019; Come out and visit Browns Point – Dash Point Firefighters Association raising money for the upcoming stair climb and stop by the Local Girl Scout Troop 41311 booth and buy some cookies, too! Pictured: Lieutenant Kyle Michaud and Captain Luis Szarko with two Girl Scouts. *3 reactions, 1 retweet, 305 impressions, 8 engagements, 0 comments.*

Website.

An update to the main page was added to include ‘Close Before You Doze’ information from closeyourdoor.org per the request of Fire Chief Cliff McCollum.

Articles posted under News & Events pages:

2/14/2019; Article for Niigata Home-Stay Group Visits PCFD13. The article includes photos from the station tour. Shared to Facebook.

2/22/2019; Article welcoming Administrative Captain Szarko aboard. Shared to Facebook.

2/27/2019; Northpoint Cooperative Preschool Fire Station Tours. Shared to Facebook.

Past Community Events:

North Point Cooperative Preschool Tours

Browns Point and Dash Point Firefighters Association fundraisers and Scott’s Stair Climb.

**OLD BUSINESS:**

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- 1) Town Center Development Update: The developers will be providing an updated design plan. They will be at our meeting next month to review the design with us and answer questions. No previously requested call data has yet been received.

**NEW BUSINESS:**

- 1) Annual Report: Commissioners reviewed the document and suggested some revisions. Commissioner Zuluaga commented on the water rescue calls noting they showed that the water rescue vehicle was a wise investment, and that the motor vehicle accidents calls were down from the prior year.  
ACTION ITEM: Send revised annual report out via e-mail for Commissioner approval. Once approved post on the website.

**Executive Session called by Commissioner Zuluaga to discuss the hiring of a new Fire Chief due to Chief McCollum's upcoming retirement.** Commissioners Zuluaga, Noll and Malone adjourned into an executive session at 10:36 am. Commissioner Zuluaga reconvened the regular meeting at 10:52 am.

**Announcements:**

The next regular meeting will be Tues., April 9, 2019 at 9:00 AM.  
A special Commissioner's planning meeting to follow the regular meeting, expected start time at 11:00 AM.

**Adjournment:** Meeting adjourned at 10:57 AM

Approved By:

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Chairman Zuluaga

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Commissioner Malone

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Commissioner Noll

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Fire Chief/District Secretary