



## Pierce County Fire District 13

4815 Wa-Tau-Ga Ave. N.E. • Browns Point, WA 98422  
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www.piercefir13.org

### Minutes Board of Fire Commissioners November 10, 2020

Commissioner Noll called the meeting to order at 9:09 AM and led all in the Pledge of Allegiance.

Roll Call led by Commissioner Noll (by Zoom) to confirm quorum has been met. Present for the meeting: Commissioners Malone (by Zoom) and Commissioner Zuluaga (by Zoom); and Chief Wassall (by Zoom): Captain Les Sandstrom (by Zoom)

Members of the Public and Staff: 4

#### CONSENT AGENDA:

**Minutes: Motion-** A motion was made by Commissioner Malone to approve the meeting minutes of October 13, 2020 Regular Meeting.

**Seconded Commissioner Zuluaga  
Passed (Unanimous)**

#### Vouchers:

**Motion-**A motion was made by Commissioner Zuluaga to approve vouchers #16144-#16181 in the amount of \$62,870.60 for Monthly payables.

**Seconded: Commissioner Malone**

**Motion-**A motion was made by Commissioner Zuluaga to approve voucher #16182-#16183 for deposits/interest payment in the amount of \$511.71

**Seconded: Commissioner Malone  
Passed (Unanimous)**

#### Correspondence:

PCFD#13 Browns Point Dash Point is proud to celebrate the life of Jim Oberg B.S. M.S. MBA, Fire Commissioner. Jim passed this past week at the age of 89. He had a 37-year career at Weyerhaeuser Corporation retiring as the business / research manager. Jim offered his retired years to his family and community. Jim served his community as President, Secretary Treasurer and Board member of the Dash Point Improvement Club for 20 years and as a Fire Commissioner of PCFD#13 for 18 years. He maintained involvement with Kiwanis, Salvation Army and Board Chair of Seabury School. His steady leadership through challenging times brought him the admiration and respect Browns Point Dash Point Fire Department and his community at large.

## SPECIAL REPORTS AND/OR STANDING COMMITTEES:

### *Chiefs Report:*

**Calls:** 27 total calls, 4 Fire Calls, 11 EMS, 2 MVA's, 7 Service Calls and 3 Mutual Aid.

**Staffing and Recruiting:** Staffing has remained consistent and we have been able to staff most of our shifts with 3. We are continuing to receive inquiries for upcoming academies. We have So. Pierce and Riverside looking to participate.

### **Financial Report:**

GL Trial Balance cash on hand:	452,166.63
Less 11.10.2020 expenses	-63,382.31
Deposits (not yet posted)	<u>0.00</u>
Remaining cash on hand:	\$388,784.32

Reserves: \$50,000.00

**Training:** We have just about completed CVA2020-02, their end date is Thursday next week. They are currently with Captain Fitzgerald on HazMat Awareness and Operations. We will be testing them for their Fire Fighter 1 in December.

**SS911:** Nothing to report, there were no meetings scheduled.

**Fleet Status:** We purchased an Opticom that will live in the light bar on A76. Which will be installed on November 13. We had a call this morning at Dash Point Summit and we had to get out of the response vehicles to open the security gate. The Opticom will automatically open the gate. This will make it safer for everyone concerned and reduce response times. Opticom will also change traffic lights when responding to the hospitals.

**Good of the Order:** We have put the LifePak15 into service. We had Kyle Howell come out and take us through the unit. We recorded it for future reference for both existing and new personnel. FF/EMT Budge and I participated in a virtual Job Fair being held in Sacramento CA. Helaman's mother works for the school district there and asked if we would be willing to share with the high school students on what it takes to become a fire fighter or EMT. He also using his phone walked the students through the aid car, engine and the zodiac. Chief broke his truck yesterday morning, the alternator went out. After the meeting and the signatures, I will head over to the house and replace. We had a couple of different meetings; we will discuss during the commissioner's report.

### **MSO Report; Presented by MSO/LT Lanora Rosenberry:**

Biggest news is the huge spike in COVID-19 cases in the Puget Sound area.

King County cases:

11/7 – 1,097

11/8 – 1,090  
11/9 – 2,250

**Pierce County cases:**

11/7 – 226  
11/8 – 135  
11/9 – 90

In comparison with King County, we are looking pretty good, but these numbers are still the highest we've seen since we've been tracking COVID-19 cases. We MUST continue to be diligent in our shift wellness checks and decontamination procedures.

Aptly, we are having our Infectious Disease OTEP tonight via Zoom. Josh and I will be addressing the standard Bloodborne infectious diseases as well as going over policy changes in our updated COVID-19 handbook. We will also be addressing current hospital transport procedures for COVID-19 suspected or confirmed cases.

**Commissioner(s) Report:**

**Noll:**

New WFCA website up and running  
Next Pierce Co Fire Commissioner meeting Nov 19 via Zoom  
Attended a Snure Webinar on 2020 Laws Update (good reference material provided)

**Malone:**

Contact Metro Parks about security at both parks.  
Reach out to new Council member and new Sheriff.  
We have another Architect interested in exploring the idea of a new building.

**Zuluaga:**

10/22/20 Meeting with Chief Tory Green

Chief Wassall, Captain Sandstrom and I met with Chief Tory Green and his deputy's Mike Mitchell and John Pappuleas via Zoom. The topics of the meetings were our continued relationship, Station 5, BLS transport, and Town Center development.

Chief Green complemented our program and expressed their satisfaction with all the employees they had hired up who were formerly PCFD#13 employees. He also expressed the desire to work more closely with PCFD#13.

He discussed their policy change to begin BLS transport, with an early start date of 4/21. The driving force was GEMT revenues which have been significant since their ALS billing. Ambulance companies are supportive and are not threatening to pull up and leave. They derive their best revenues from inter facility transports. Being positioned in the city helps them be available for this work.

Chief Pappuleas gave us an update of the construction of Station 5 at E 11th Street and Taylor Way. Construction is on schedule and expected to be complete in 2/21. They are at the sheetrock stage. They are very happy with the architect Frank Lawhead. He has worked with the City of Tacoma on this project as well as Station 16 and the Training center.

Chief Wassall gave an overview of our Operations and Staffing issues and goals. He discussed efforts to return to full strength from our loss of 19 firefighters in 2019 through career hiring. Chief also discussed our recent deployments to wildland events, the Sumner

Grade Fire and the recent cardiac resuscitation of a citizen in NE Tacoma. He offered our continued support to COT and made the point that changes in Ambulance availability to PCFD#13 would affect our ALS or Paramedic response.

I gave Chief Green an overview of the Town Center development. We all agreed to continue to look for ways to work together.

11/3/20 Meeting with Frank Lawhead.

Prior to the meeting Chief Wassall and I toured Station 5 together. It is a basic station with facilities to support day to day company operations.

Architect Frank Lawhead expressed interest in helping us with our facility expansion plans. He took time to discuss his 30-year history in working almost exclusively in municipal projects with a strong track record in fire stations. He specializes in working with small agencies and with constrained budgets. He gets involved early and works with commissioners and district officials to explore options, itemize needs, create concepts, work to find a fit between money and need. Once the project has consensus he creates working drawings, helps with the competitive bid process and offers project oversight.

To get started he has looked at our photos of existing, looked at google maps for perspective, looked at our sketches for space and requirements and has two questions that we should seek answers to early.

1. We are paved front to back on our current sight. We will have to deal with storm water on site.

2. We will face parking requirements. We should look a county requirements and options available.

He is willing to start a relationship on an hourly basis as we work through a feasibility study. He will forward us a fee schedule. Best current \$ number is his current project in Sultan, WA.

Recently bid and under construction at \$346 per sq. ft.

### ***Public Information Report-Presented by PIO Scott Watkins***

New website is up and running with increased public interest.

Commissioner Noll commented on all documentation is current.

PIO to add Commissioner Oberg passing onto website.

### ***OLD BUSINESS:***

1. Town Center Project

They are considering not adding apartments above facility. Due to limited parking.

Commissioner Zuluaga has reached out to developer three times and has not received any response.

Reach out to BC Rapozo on bidding process.

Look into any additional revenues BLS transport and?

2. Engine replacement considerations.

New or Used? Financing? Bonds?

Will West Pierce repair our new engine? Continue with ongoing maintenance?

**NEW BUSINESS**

1. 2021 Budget Resolutions
2. Electronic Signature Policy  
**Motion-** A motion was made by Commissioner Noll to approve Electronic Signature SOP updated 11.09.2020.  
**Seconded by Commissioner Malone**  
**Passed (Unanimous)**
3. WFCM Medical Insurance Review  
No Changes for 2021
4. Resolution 20-315 Budget Levy Approval 2021  
**Motion-** A motion was made by Commissioner Zuluaga to approve Resolution 20-315 Budget Levy Approval 2021  
**Seconded by Commissioner Malone**  
**Passed (Unanimous)**
5. Resolution 20-316 EMS Levy Approval 2021  
**Motion-** A motion was made by Commissioner Zuluaga to approve Resolution 20-316 EMS Levy Approval 2021  
**Seconded by Commissioner Malone**  
**Passed (Unanimous)**
6. Resolution 20-317 Regular Levy Approval 2021  
**Motion-** A motion was made by Commissioner Zuluaga to approve Resolution 20-317 Regular Levy Approval 2021  
**Seconded by Commissioner Malone**  
**Passed (Unanimous)**

**PUBLIC COMMENTS:**

None

**ANNOUNCEMENTS:** The next regular meeting will be Tues., December 08, 2020 at 9:00 AM.

**ADJOURNMENT:** Meeting adjourned at 11:40 am.

Approved By:

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Chairman Noll

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Commissioner Malone

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Commissioner Zuluaga

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Fire Chief/District Secretary